



## **Internal/External Employment Opportunity Building Maintainer**

### **Purpose of the Position**

The City of Iqaluit is recruiting 2 Building Maintainers. This is a permanent full time position under the direction of the Director of Public Works and Engineering. The Building Maintainers as part of a team, are responsible for the general upkeep and provides maintenance and minor repairs of all the City owned Facilities, Buildings and related equipment.

### **Responsibilities**

Shall provide maintenance and repair services to the City of Iqaluit owned buildings i.e Arena's, City Hall, Aquatic Centre, Youth Centre, Curling Rink, Abe Okpik Hall, Garage, City housing units, Fire Hall, Public Work's buildings and any and all owned buildings or facilities at various sites. Build required items including stairs, specialty furniture, and other items. Construct and maintain structural woodwork, shelving, flooring, tables, chairs, etc. Perform renovations as required, build and install cupboards, bookcases, tack boards etc. and repairing furniture. Prepare, paint and decorate interior and exterior surfaces as required. Performing minor construction work. Perform other related duties, including minor duties of other trades where certification is not required and the work does not exceed own limitations. Operate and Maintain carpentry tools and equipment.

### **Technical/Specific Skills or Knowledge Required:**

- Grade 12 Diploma
- Knowledge and experience of carpentry, building maintenance and minor repairs
- Knowledge and experience of safe operation of basic hand and power tools
- Knowledge of workplace safety and safe lifting and handling procedures
- The ability to operate required equipment in a safe and responsible manner
- Client service and public interaction skills
- Effective time management skills with the ability to multi-task and establish priorities
- First Aid and CPR
- Some Mathematical skills and analytical skills
- Must possess a valid Class 5 driver's license

You must prove to be reliable and punctual, must be able to work with minimal supervision and/or within a team atmosphere, and must be willing to work in harsh outdoor weather conditions. You must have the ability to follow instructions, perform duties safely and quickly and be able to work under time constraints and within a team atmosphere.

The annual salary for this position is \$47,045.67 plus an annual Settlement Allowance of \$20,907.43 and an excellent benefits package.

**The Closing date for this position is November 17, 2017**

**Please submit your resume and copies of qualifications by email or in person to:**

**Human Resources**

**P.O. Box 460**

**Iqaluit, Nunavut X0A 0H0**

**Fax: (867) 979-5210**

**[hr@city.iqaluit.nu.ca](mailto:hr@city.iqaluit.nu.ca)**

**Competition # PW-BM-1117**

Only those invited for an interview will be contacted.

As per article 23 of the Nunavut Land Claims Agreement, priority will be given to Nunavut Land Claim Beneficiaries who meet the criteria.

The City of Iqaluit may apply their priority hiring policy for internal applicants.

Posted: November 6, 2017