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EMPLOYMENT OPPORTUNITY **Information Technology Specialist**

Reporting to the Director of Corporate Services, the Information Technology Specialist is responsible for the installation, management, maintenance and support of the City of Iqaluit's Information Technology infrastructure.

Responsibilities include:

- Management, maintenance and support of server, network, equipment, software and website
- Responding to requests from staff, such as, installs, repairs and upgrades of computer software/hardware, phone systems, photocopiers, printers and related equipment
- Creating, modifying and archiving of user accounts
- Assessing security risks in terms of virus/malware protection and unauthorized use
- Supporting active directory server structure (accounts, permissions, file access)
- Network management using GUI interface or command line to support switches, routers, access points, wireless controllers, VPNs, IP addressing, phone system and firewalls
- Maintenance of information and licenses and assistance with policies

Required Knowledge, Skills and Abilities:

- Undergraduate Degree in information technology or related field
- Minimum three years work experience supporting, implementing and/or administering networks, servers, desktops and printers
- Strong analytical problem solving skills
- Confidence with various software
- Excellent verbal and written communication
- Valid Driver's License

Equivalencies that include a combination of education and experience may be considered.

The annual salary for this position is \$71,424.47. In addition, the City of Iqaluit provides an annual settlement allowance of \$20,907.43 and an excellent benefits package.

Due to the nature of the position, the successful candidate must provide a clear criminal record check.

CLOSING DATE: April 13, 2018

Please send your resume and credentials quoting Reference # to:

Reference #: 03-1016
Human Resources
PO Box 460
Iqaluit, NU X0A 0H0
hr@city.iqaluit.nu.ca

Only those selected to interview will be contacted.

As per Article 23 of the Nunavut Land Claims Agreement, priority will be given to Nunavut Land Claim Beneficiaries who meet the criteria.