



**CITY OF IQALUIT
GOVERNANCE AND PRIORITIES
COMMITTEE OF THE WHOLE MEETING #03
City Council Chambers
May 5, 2026 at 6:00 p.m.
AGENDA**

ADOPTION OF AGENDA

1. **MOMENT OF SILENCE**
2. **DECLARATION OF INTEREST**
3. **PUBLIC ENGAGEMENT ITEMS**
 - a) Decision Item – Scope of Public Engagement Activities
Geoff Byrne, Communications and Customer Service Manager
4. **DEFERRED BUSINESS AND TABLED ITEMS**

None.
5. **NEW BUSINESS**
 - a) Discussion Item – Council Support Letter Policy
Brianna Longworth, City Clerk
 - b) Discussion Item – Vehicle for Hire By-law No. 997
Steve England, Chief Administrative Officer
6. **DEPARTMENT UPDATES**
 - a) Information Item – Emergency Services (Fire Department)
Sol Tagak, Director of Emergency Services / Fire Chief
7. **OPEN DISCUSSION ITEMS**
8. **IN-CAMERA SESSION**

As per Section 22(2)(a) of the Cities, Towns and Villages Act and By-law No. 526 Section 67

None.
9. **ADJOURNMENT**

Next Governance and Priorities Committee of the Whole Meeting June 16, 2026

GOVERNANCE AND PRIORITIES COMMITTEE
OF THE WHOLE MEETING #03 AMENDMENT

May 5, 2026

Add:

IN-CAMERA SESSION

8 Legal - Verbal

MEMO TO GOVERNANCE AND PRIORITIES COMMITTEE OF THE WHOLE

From: Geoff Byrne, Communications and Customer Service Manager

Date: May 05, 2026

RE: Public Consultation Draft Scope of Work



A. Introduction

The City will look to establish a coordinated and consistent approach to public engagement to support decision-making across municipal initiatives. This program is intended to ensure that residents, stakeholders, and community groups are informed, consulted, and meaningfully involved in projects that impact the community. Public engagement will inform decision-making, but final decisions will remain with Council. The City anticipates that a single service provider will support the full scope of this work, working alongside the City to help ensure a cohesive and efficient approach across all engagement activities, while allowing the City to continue leading and delivering engagement internally wherever possible and drawing on external support as needed.

Administration is seeking a motion from the Governance and Priorities Committee of the Whole to approve the Scope of Work as presented, which will allow the City to move forward with implementing this structured approach to engagement.

B. Key Components

I. Engagement Planning and Strategy

Purpose: Establish a clear and structured approach for each engagement initiative.

Responsibilities:

- Develop engagement plans aligned with project goals
- Define timelines, participation methods, and scope of input
- Identify what is open to public feedback
- Coordinate logistics, staffing, and required materials

II. Stakeholder Identification and Mapping

Purpose: Ensure engagement efforts reach relevant and affected groups.

Responsibilities:

- Identify key audiences, including the public, Inuit and Indigenous communities, businesses, organizations, youth, and Elders

- Recommend targeted approaches for different groups
- Support development of stakeholder contact lists where needed

III. Development of Engagement Materials

Purpose: Create clear, accessible, and inclusive materials to support participation.

Responsibilities:

- Develop posters, presentations, background materials, and surveys
- Ensure plain language, accessibility, and inclusivity
- Design materials for both digital and low-bandwidth use

IV. Facilitation and Community Engagement Delivery

Purpose: Deliver engagement activities in a professional and inclusive manner.

Responsibilities:

- Plan and deliver sessions such as pop-ups, public meetings, workshops, focus groups, and virtual engagement
- Provide trained facilitators
- Ensure sessions are respectful, accessible, and well-organized
- Capture feedback in a consistent and structured way

V. Public Outreach and Communications Support

Purpose: Promote engagement opportunities and encourage participation.

Responsibilities:

- Develop outreach strategies tailored to the local context
- Prepare social media content, public notices, and promotional materials
- Support distribution of engagement materials where required

VI. Participation Management (Online and Offline)

Purpose: Collect and organize public input across all engagement methods.

Responsibilities:

- Manage surveys and engagement tools (digital and paper-based)
- Support collection, entry, and validation of responses
- Ensure consistency in data collection across all channels

VII. Analysis, Reporting, and Closeout

Purpose: Summarize engagement results and communicate outcomes clearly.

Responsibilities:

- Analyze feedback from all engagement activities
- Identify key themes and insights

- Prepare reports outlining what was heard, what changed, what did not change and why, and next steps
- Support clear communication of results back to the public
- Where appropriate, review engagement activities to identify opportunities for continuous improvement

VIII. Surge Capacity and Continuity Support

Purpose: Maintain engagement quality during periods of high demand or limited capacity.

Responsibilities:

- Provide additional support during peak workloads or compressed timelines
- Scale resources as needed across all components
- Support high-profile or complex engagement initiatives

The City will retain responsibility for defining project objectives, approving materials, and leading communications, while the service provider will support delivery and ensure coordination across all components.

C. Next Steps

Subject to approval of the Scope of Work, Administration will begin implementing this approach in a phased and practical manner.

Initial next steps will include preparing procurement materials to identify a qualified service provider capable of supporting the full scope of engagement services. In parallel, Administration will begin applying elements of this framework to upcoming projects where appropriate, using existing internal capacity.

As part of implementation, Administration will also refine internal processes to align with this structure, including standardizing engagement planning, materials development, and reporting formats.

A future budget amendment will be brought forward to Council for consideration to support implementation of this work, including any required external services.



CITY OF IQALUIT COUNCIL POLICIES

Policy Title: Letter of Support Policy	Policy Number: CNCL
Authority: City Council	
Council Resolution/Motion Number:	
Mayoral Signature:	Effective Date:

POLICY NAME

This policy is titled the Letter of Support Policy.

1. PURPOSE

The purpose of this Council policy is to establish a formal procedure by which organizations and individuals may request a letter of support from the City of Iqaluit to accompany funding or permit applications, indicate support in-principle, or request in-kind contributions. This policy ensures that all letters issued on behalf of the City are processed in a fair, consistent, and transparent manner. Specifically, it authorizes the Mayor to provide letters of support in clearly defined circumstances while clarifying which requests must be presented to Council for consideration at a Council meeting.

2. POLICY

The City of Iqaluit recognizes that a letter of support can be very helpful for the success of community projects and local initiatives. The City wishes to support these projects when they align with the City's goals and benefit the people of Iqaluit. The issuance of a letter of support does not create a legal partnership or a promise of money unless it is specifically approved by the Council in writing.

3. APPLICATION

This policy is available to organizations, registered charities, and government bodies seeking the City's support. It also applies to individuals providing non-profit services that benefit the community or researchers who need a letter for specific projects, licenses, and permit applications.

4. DEFINITIONS

- (a) "**applicant**" means the individual or organization requesting a letter of support.
- (b) "**Council**" means the municipal Council of the City.
- (c) "**In-Kind Contribution**" means the provision of City-owned goods or services at no cost or at a reduced rate, including but not limited to the use of City facilities, staff time, equipment, or waived permit fees.
- (d) "**In-Principle Support**" means a statement indicating that the City agrees with the general goals of a project without committing any financial or legal resources.
- (e) "**Letter of Support**" means written correspondence from the City of Iqaluit setting out the City's level of support for an organization or individual's funding or permit application, and/or to provide in-principle or in-kind support.

5. APPLICATION REQUIREMENTS

To ensure a thorough review, applicants must provide the following information to the City Clerk:

- **Executive Summary:** A description of the project, program, or event including background information and the timeframe/dates. The Executive Summary should also include information regarding the target audience, identified funding source(s) if applicable, and a list of involved entities or funding partners if applicable.
- **Draft Letter:** Organizations must provide a draft letter of support when submitting their request.

To reduce prohibitive costs for requestors, the City will be responsible for translating the Executive Summary and Draft Support Letter, provided that the total length of the two documents is less than 350 words.

6. APPLICATION GUIDELINES/PROCESS

(a) Requests for letters of support should be submitted as far as possible ahead of the applicant's submission deadline. To ensure adequate time for review, requests must be received:

- No later than **fourteen (14) days** prior to the date the requester requires the letter; and
- No later than **seven (7) days** prior to the applicable Council meeting at which the request will go forward (for matters requiring a Council resolution).

(b) The draft letter provided by the applicant will be used as a guide by the City and may be edited by the Administration prior to being sent to Council or the Mayor. Such edits are conducted to

ensure that the City is not committing to a sentence or statement which may be inappropriate, may be considered as advertising, may not be legally possible, or may conflict with existing City policies.

7. CRITERIA OF APPROVAL

(a) The Mayor is authorized to sign a letter of support on behalf of the City without a resolution of Council if the request satisfies the following criteria:

- i. is for a non-profit organization, registered charity, or individual providing non-profit services that benefit the community;
- ii. does not request a financial contribution or in-kind support (such as facility space or staff time);
- iii. is for an initiative beneficial to the community and, where applicable, aligns with the City's policies and strategic plans;
- iv. does not contravene any applicable legislation or City policy;
- v. is not in competition with a grant application by the City; and
- vi. is not objected to by a member of Council.

(b) A formal resolution of Council is required for any request that:

- i. is for a government body, a for-profit organization, or commercial business;
- ii. involves "on-the-land" studies or permit applications for research or archaeological activities;
- ii. requests the City to provide a grant, waive fees, or provide in-kind resources;
- iii. involves a project or concept that Council has not previously supported via resolution or approved plan;
- v. involves sensitive social topics or the use of alcohol in City facilities; or
- vi. is objected to by a member of Council.

8. TIMELINES FOR RETURN

- i. If the request satisfies all criteria in section 7 (a), the letter will be prepared and returned to the applicant within **five (5) business days** of the request being received.

- ii. If the request does not meet the criteria and must be referred to a Council meeting for review, the City Clerk will advise the applicant as to the date of the Council meeting where the item will be considered.
 - a) Where approval is subsequently granted by Council, the letter will be signed and returned to the applicant within **five (5) business days** of the approval being granted.
 - b) Where approval is not granted by Council, the City Clerk will advise the applicant of Council's decision and any pertinent information following the meeting.

9. REPORTING AND ACCOUNTABILITY

A copy of all letters signed by the Mayor under this Policy will be included for information on the next regular Council meeting agenda.

10. DISCRETIONARY REFERRAL

Even if criteria are satisfied, the Chief Administrative Officer or Mayor may refer any request to a Council meeting agenda for consideration, or may notify Council members of the request to ensure they have an opportunity to express any concern before a letter is issued.

11. COUNCIL MEMBER REQUESTS

For certainty, any request for a letter of support from a member of Council will be referred to Council for consideration at a Council meeting and will remain subject to the *Conflict of Interest Act* and municipal legislation.

12. DELIVERY OF CORRESPONDENCE

The applicant is responsible for forwarding the signed letter to the appropriate organization unless specifically required to be submitted directly by the City.

REVIEW HISTORY

Issued by:	Approved by:	Date:

**THE MUNICIPAL CORPORATION OF THE CITY OF IQALUIT, NUNAVUT
BY-LAW No. 997**

VEHICLE FOR HIRE BYLAW

WHEREAS: pursuant to section 113 of the *Cities Towns and Villages Act*, RSNWT (Nu) 1988, c C-8 provides for the passage of bylaws to license and regulate the operators, and operation of vehicles carrying passengers for compensation;

AND WHEREAS pursuant to section 110 of the *Cities Towns and Villages Act*, RSNWT (Nu) 1988, c C-8 provide for the passage of bylaws to classify, license and regulate businesses;

AND WHEREAS pursuant to section 170 to 180 of the *Cities Towns and Villages Act*, RSNWT (Nu) 1988, c C-8 provide for matters relating to the issuance, suspension and cancellation of taxi license and taxi operator license; and;

BEING A BYLAW of the City of Iqaluit Nunavut, to provide for the supervision, licensing and regulating of business, operators, and vehicles carrying passengers for compensation within the City of Iqaluit, Nunavut.

NOW THEREFORE, pursuant to the authority granted by the Act, the Council of the city of Iqaluit, in regular session duly assembled meeting, enact as follows:

1. Upon 3rd and Final Reading and coming into force, enacts the Vehicle For Hire Bylaw No. 997
2. Repeals previously enacted bylaw No. 590, 936, 971, and any amendments.

SEVERABILITY

If any provision of this by-law is declared invalid because of any work, phrase, clause, sentence, paragraph or section of this by-law or any documents, which form part of this by-law or an application thereof to any person, or circumstance is declared invalid, the remaining provisions shall not be affected thereby, but shall remain in force.

DEFINITIONS, INTERPRETATIONS AND APPLICATION

Definitions

“Abusive Language” means extremely offensive and insulting, rude, vulgar, derogatory, disrespectful or uncomplimentary

“Accessible Taxi” means a Motor Vehicle displaying a valid Vehicle for Hire License with an Accessible Taxi endorsement;

“All-wheel drive vehicle” means a vehicle with a powertrain capable of providing power to all its wheels, whether full-time or on-demand.

“Applicant” means a person who applies for a License;

“Bus Operated as a vehicle for hire” means a bus or tour bus that travels over a fixed route and includes a bus or tour bus that picks up and/or drops off passengers at any location.

“Certificate” means a Mechanical Inspection Certificate;

“Chauffeur’s Permit” means a Chauffeur's Permit issued pursuant to this Bylaw authorizing the Licensee to Operate a Taxi, Accessible Taxi, Limousine, Bus or Shuttle, operated as a vehicle for hire and as applicable, within the City;

“Chief Administrative Officer” or “CAO” means the Chief Administrative Officer of the City or his/her delegate appointed pursuant to section 43 of the *Cities Towns and Villages Act*, RSNWT (Nu) 1988, c C-8,;

“Chief Enforcement Officer” means the Chief of Enforcement Services of the City, or his/her delegate;

“City” means the municipal corporation of the City of Iqaluit and includes the geographical area within the boundaries of the City of Iqaluit where the context so requires;

“Classic or Specialty Car” is a car that is considered of historical interest or to be collectable and worth preserving and is designed for a professional service.

“Council” means Council of the City of Iqaluit;

“Courtesy Vehicle” means a motor vehicle operated by a person for purposes of gratuitous shuttle of passengers and other members of the public to and/or from a place of business, but does not include a service provided by an employer to such employer’s employees only;

“Criminal Records Search” means a search done by a recognized police force of Canada of CPIC that may indicate if a person based on personal information search, has a Criminal Record.

“Designated Officer” means a Municipal Enforcement Officer or a member of the Royal Canadian Mounted Police.

“Dispatch Service” means a dedicated service that is capable of receiving and/or dispatching calls for service, including hands free devices, and mobile Apps.

“Driver” means a person who holds a valid Chauffeur's permit to operate a Vehicle for Hire;

“Driver Knowledge Test” means a standardized Test prepared by the Chief of Enforcement Services, which is intended to determine knowledge of such matters as the streets of the City,

the location of major points of origin and destination of trips within the City, the most effective routes to reach these points, the requirements of this bylaw and other applicable laws;

“Emergency” means situations including the medical distress of a passenger, motor vehicle collisions, fires or the commission of an offence which are observed by a driver or a passenger;

“Emotional Support Animal” means an animal that provides comfort and security to a person with psychological or developmental disabilities. Emotional support animals provide comfort and offer a sense of security for their owner and as such Federal legislation identifies that emotional support animals do not have the same legal right as a service animal.

“Fare” means the fare, toll, fee or rate charged to, or collected from any person for the transportation of a person or persons, or chattels of a person.

“Highway” means a highway as defined in the *Nunavut Traffic Safety Act* falling within the boundaries of the City of Iqaluit;

“Impairing Substance” shall include; liquor, Cannabis, prescription drugs, illegal drugs and over the counter medication.

“Indictable Conviction” means the most serious offences under the Criminal Code of Canada and comes with more serious punishment.

“Infant” means a person whose weight is less than 9kg.

“Toddler” means a person whose weight is 9kg or more but less than 18kg.

“License” means a Chauffeur’s Permit, a Vehicle for Hire License, Brokerage License and/or an Independent Driver Owner License;

“Licensed Mechanic” means a person holding a valid Journeyman Certificate as an automotive service technician or heavy duty mechanic issued pursuant to the *Apprenticeship and Industry Training Act* or an Inter Provincial/Territorial Red Seal certification recognized by the Territory of Nunavut;

“Licensee” means a person named on a License;

“Limousine” means a Motor Vehicle displaying a valid Vehicle for Hire License with a Limousine endorsement;

“Liquor” means any alcoholic, spirituous, vinous, fermented, malt, beer, wine, or any other intoxicating liquid or combination of liquids; or part of which is alcoholic, spirituous, vinous, fermented, malt or otherwise intoxicating and includes beer and wine.

“Livery License” means a license issued pursuant to this by-law to operate a livery business to provide vehicle for hire services, and is deemed to be a licence for a class of business pursuant

to s. 110(a) of the *Cities, Towns and Villages Act R.S.N.W.T. 1988, c. C-8*.

“Mechanical Inspection Certificate” means a Mechanical Inspection Certificate issued in writing pursuant to this Bylaw certifying that the Motor Vehicle is mechanically fit to be Operated as a Vehicle for Hire or Courtesy Vehicle;

“Mechanical Fitness Regulations” means a vehicle inspection standard outlining the criteria for which a Licensed Mechanic must follow, certifying a Motor Vehicle is mechanically fit to be operated as a Vehicle for Hire or Courtesy Vehicle.

“Mobility Aid” means a device, including a manual wheelchair, electric wheelchair or scooter that is used to facilitate the transport, in a normal seated orientation, of a Person with a disability;

“Motor Vehicle” means a motor vehicle as defined in the *Nunavut Traffic Safety Act*;

“Non-paying Passenger” means a guest who is a passenger, without being required to pay for a fare.

“Operate”, “Operating”, or “Operation” when used in relation to a Motor Vehicle, means to drive or to have care or control of the Motor Vehicle;

“Owner” when used in relation to a Motor Vehicle means: any person named as an owner or a lessee on the territorial vehicle registration certificate; or any person with a beneficial ownership interest in the Motor Vehicle pursuant to a written bill of sale in their favor from a Person named as an owner on the territorial vehicle registration certificate;

“Peace Officer” means a person who is appointed in accordance with the *Cities Towns and Villages Act*, RSNWT (Nu) 1988, c C-8 as a bylaw officer to enforce the bylaws of the City, all members of the RCMP, a Police Officer, a Peace Officer and all Officers authorized to enforce the *Traffic Safety Act R.S.N.W.T. 1988, cM-16*, as amended;

“Person” includes an individual, a corporation and the heirs, executors, administrators or other legal representatives of a person;

“RCMP” means the Royal Canadian Mounted Police;

“Service Animal” means: an animal specifically trained to assist the disabled individual to perform specific tasks for the individual in relation to their disability, or a service dog utilized by the RCMP or any other government and/or regulatory agency; but does not include an emotional support animal.

“Shuttle” means a Motor Vehicle displaying a valid Vehicle for Hire License with a Shuttle endorsement;

“smoke” or “smoking” includes the carrying of a lighted cigar, cigarette, pipe, or any other lighted smoking equipment.

“Sponsorship Letter” means a written consent from a Livery License holder that the vehicle for hire or vehicle for hire driver will operate for the Livery License Business.

“Tariff Card” means a placard required by this bylaw where the background is to be transparent (when placed on a rear passenger window) and the text is to be black in color and not take up more than 33% of the surface area of the placard, and which shall contain:

- i. The unit number of the vehicle for hire
- ii. Fare Schedule G attached herein and as soon as applicable, wording that indicates that a public safety camera and GPS tracking device is installed and images of the passengers are being recorded
- iii. The telephone number of the Vehicle for Hire company
- iv. The telephone number for Municipal Enforcement and a statement about the vehicle for hire driver should be directed to those telephone numbers.

“Taxi” means a Motor Vehicle displaying a valid Vehicle for Hire License with a Taxi endorsement;

“Taxi Review Committee” means a committee that meets for the purpose of reviewing and making recommendations for amendments to the Vehicle for Hire By-Law.

“Trip” means the destination of travel from point of pickup at which the passenger first enters a Vehicle for Hire to the point and time at which the passenger leaves the Vehicle for Hire;

“Trip Sheet” means the written and/or electronic record of the details of each Trip;

“Vaping and Vaping Device” means the action or practice of inhaling and exhaling vapor containing nicotine and flavoring produced by a device designed for this purpose.

“Vehicle for Hire” means a Taxi, an Accessible Taxi, Limousine, or Shuttle but does not include a Courtesy Vehicle;

“Vehicle for Hire License” means a Vehicle for Hire License issued pursuant to this Bylaw authorizing a specific Motor Vehicle to be operated as either a Taxi, Accessible Taxi, Limousine or Shuttle, as applicable.

“Vehicle Inspection Certificate” means a Vehicle Inspection Certificate issued in writing by a Peace Officer pursuant to this Bylaw certifying that the Motor Vehicle complies with this Bylaw and the regulations prescribed by the Chief of Enforcement Services and or his/her delegate from time to time.

“Zoning Bylaw” means the City of Iqaluit Zoning Bylaw No. 704, as amended or replaced from time to time;

1. DELEGATION OF AUTHORITY

1. Council has the Authority to limit the number of Livery licenses and vehicle permits to be issued, through resolution of Council.

Council hereby delegates the implementation, application and administration of this by-law and the power to make any decision required under this by-law to the CAO and or their delegate as to the extent provided herein.

The authority and duties of the CAO and their delegate under this by-law can be performed by the Chief Enforcement Officer unless otherwise expressly prohibited herein.

Council shall have the authority to authorize any other power or authority of the CAO or Chief Enforcement Officer by way of resolution.

Powers of Chief Administrative Officer and Chief of Enforcement Officer

2. Without restricting any other power, duty or function granted by this Bylaw, the CAO directly, or through a delegate:
 - (a) may carry out any inspections required to determine compliance with this by-law;
 - (b) may take any steps or carry out any actions required to remedy a contravention of this by-law;
 - (c) may prescribe or make changes to schedules forms and/or procedures for the administration of this Bylaw;
 - i. prescribe the manner in which Chauffeur Permits and Vehicle for Hire Licenses are to be displayed in Vehicles for Hire;
 - ii. prescribe the manner in which rates are to be displayed in Vehicles for Hire;
 - iii. prescribe equipment and maintenance standards for Vehicles for Hire;
 - iv. prescribe makes, models and years of production for Vehicles for Hire that are not inconsistent with this Bylaw;
 - v. specify the administrative requirements or acceptability of any program, course or test that an Applicant or Licensee must successfully complete to be proficient in:
 - a) driver safety, including defensive driving;
 - b) customer service, cultural awareness and sensitivity, diversity and human rights;
 - c) knowledge of the City, map reading and tourism;
 - d) transportation of the disabled;
 - e) business management;
 - f) vehicle maintenance and safety; and
 - g) the obligations and responsibilities of Persons under this by-law

and any other laws governing the delivery of Vehicle for Hire services;

- (d) may specify or prohibit safety equipment or devices which may be placed in or on Vehicles for Hire;
- (e) may specify the type, content, format and location of advertising or promotional material, brochures, cards, stickers, signs, decals or other similar material which may be carried in or on a Vehicle for Hire;
- (f) may specify, prescribe and change any other matter necessarily incidental to the purpose of this by-law and not inconsistent with any other provision of this by-law or any territorial or federal legislation.

2. GENERAL PROVISION

- a) There shall not be a refund or any fee paid pursuant to this by-law on a prorated basis or otherwise.
- b) All owners of a Vehicle for Hire shall have a valid Livery Business License as per the City of Iqaluit Business Licensing bylaw No. 859 and any of its amendments.
- c) No license applicant shall provide false or misleading information for any license or requirement to provide information under this by-law, by doing so may be grounds for refusal or cancellation of a license as well as subject to a fine.
- d) No person shall own or operate a Vehicle For Hire, unless that person has a valid Livery Business License.
- e) No Livery License owner shall permit any person to operate a Vehicle For Hire, unless that person has a valid Vehicle For Hire Chauffeurs permit.
- f) No person shall operate a Vehicle For Hire, unless that person has a valid Vehicle For Hire Chauffeurs permit.
- g) The Taxi Advisory Committee shall review the list of fares Grid every five (5) years, unless otherwise determined by the Committee.
- h) A certified “*Service Dog*” as identified under National Regulations require transportation service providers to accept a “Service Dog” for on board transportation, free of charge. A Vehicle for Hire shall at no cost to the individual who requires to be accompanied by a “Service Dog” shall transport such animal at no cost.
An “*Emotional Support Animal*” as identified under National Regulations does not meet the criteria as outlined as a “Service Animal”, and as such does not fall under the at no cost exemption and is subject to be charged at the rate identified in the fare

schedule attached herein.

- i) No license or permit shall be issued under this by-law if the applicant has any outstanding fines, fees or accounts with the City of Iqaluit.
- j) Smoking or use of Tobacco products, including chewing tobacco shall be prohibited within a registered Vehicle For Hire, regardless if the Vehicle for Hire is in service, being used for personal use, or hired under rental. This includes the use of a lighted cigar, cigarette, pipe or any other lighted smoking equipment, vaping equipment or any other device that can emit smoke or vapours.
- k) No owner or driver of a Vehicle For Hire shall permit/allow a passenger to carry, consume or transport open alcohol within the Vehicle For Hire at any time. This shall include while the Vehicle For Hire is in service or under a rental of such Vehicle For Hire.
- l) The owner and driver of a Vehicle For Hire shall be subject to and comply with all workplace regulations as well as the City of Iqaluit Cannabis Consumption Tobacco Use and Vaping by-law #863, any of its amendments and any other governing regulatory Act Regulations, or by-law.
- m) Every owner of a Vehicle for Hire shall apply for, and annually renew, a vehicle for hire permit. A Vehicle For Hire Permit is non-transferable.
- n) Every Vehicle For Hire Chauffeur shall apply for, and annually renew, a vehicle for hire Chauffeurs permit. A Chauffeurs permit is non-transferable.
- o) Every Vehicle For Hire Chauffeurs permit initial application or renewal application shall provide a certified Criminal Records Search conducted by the RCMP or other authorized Police Service, not exceeding 90 days from the application submission.
- p) Every Vehicle For Hire Chauffeurs permit renewal application shall be submitted 30 days prior of expiry (*December 31st of each calendar year*) of such permit, and shall include a Criminal Records Search. This requirement is to ensure proper application processing by the Municipal Enforcement Department in a timely manner. Any deviation from this requirement shall be at the discretion of the Chief Enforcement Officer and shall be on a case by case basis based on a valid and acceptable request of the applicant.
- q) Every vehicle for Hire License issued under this by-law or any by-law preceding this by-law or any amendments from time to time as required, such license remains at all times the sole property of the City of Iqaluit and the person in possession of a Vehicle For Hire License shall immediately return it to the Chief Enforcement Officer upon suspension, cancellation or expiry of the Vehicle For Hire License.
- r) Where an applicant is working in Canada under a work visa, a Vehicle for Hire

permit issued to such person shall not be issued for a term longer than the expiry of the work visa.

- s) All new applicants for a Chauffeurs permit shall undergo mandatory training known as the Chauffeur Driver Training, to be provided by the Livery License holder, such training shall encompass and focus on the following:
 - i) Vehicle For Hire by-law and Regulations
 - ii) Road Safety
 - iii) Passenger and Driver Safety
 - iv) Professional Standards
 - v) Customer Service

Upon proof of completion of the Chauffeurs Driving Training, the Livery License Holder shall provide in writing to the Chief Enforcement Officer that the required training has been completed, and the Vehicle For Hire applicant has passed the requirements of the training the applicant will then be permitted to write the Vehicle for Hire Driver Exam.

Livery License holders with existing drivers prior to enactment of this by-law and coming into force, may upon request to the Chief Enforcement Officer, enroll such drivers in the Chauffeur Driver Training program.

Any new applicant for a Vehicle for Hire permit shall be required to complete the mandatory Chauffeurs Driver Training.

- t) In the event that the applicant has satisfied all requirements of this by-law for renewal of either a Vehicle for hire license or Taxi Driver License, but is awaiting receipt of their Criminal Records Check, the Chief Enforcement Officer may issue a 90 day interim permit provided that the applicants most recent permit(s) has not expired any more than 12 months prior to the issuance of such interim permit.
- u) A Vehicle For Hire driver or applicant for a Vehicle for Hire permit shall provide a sponsorship letter with written consent from a Livery License Business holder confirming that the Vehicle for Hire driver will operate for the Livery License Business.
- v) Any Vehicle For Hire driver that quits or their employment is terminated by the Livery Business License owner shall cause immediate cancellation of the Vehicle for Hire Chauffeurs permit and the individual shall provide an additional sponsorship letter from another Livery Business License holder before the individual can resume operating a Vehicle for Hire.
- w) All Livery License owners shall ensure that Schedule “G”, “H” and “I” are posted in a prominent location inside the Vehicle for Hire, and that each Schedule is posted in all three official languages of Nunavut, Inuktitut, English and French. All translations of schedules shall be provided by the City of Iqaluit to each Livery

License Holder.

- x) A Chauffeurs Permit shall not be issued to an applicant unless that person,
 - i) has a sponsorship letter with written consent from a Livery License business holder confirming that the applicant will operate for the Livery License business.
 - ii) any chauffeur that quits or their employment is terminated by the Livery License business owner, shall cause immediate cancellation of the Chauffeurs permit and the individual shall provide an additional sponsorship letter from another Livery License business holder before the individual can resume operating a Vehicle for Hire.
- y) A driver shall not convey a “non-paying passenger”.
- z) A driver shall not reasonably refuse service to a passenger(s).

3. PAYMENT OF FARE

- a) A Vehicle for Hire may be equipped with an electronic payment system that is maintained in working order, or the livery license owner may provide for the purchase of pre-loaded fare cards.
- b) A driver shall not charge any additional fee for the use of a debit or credit card payment as payment for a fare, if a Livery License Holder chooses to utilize such payment option(s).
- c) An owner or driver shall not publish, use, permit to be published or used, any fare other than at the approved rate or discounted rate approved under this by-law or any of its amendments.
- d) The driver of a Vehicle For Hire shall ask for payment of service in advance.
- e) As specified in the *Cities, Towns and Villages Act R.S.N.W.T. 1988, c. C-8, S.113 (d) council may establish a tariff of minimum and maximum fares that may be charged by taxi operators*, therefore this bylaw establishes as follows:

A Livery Business License owner may charge:

- i) A minimum fare of \$1.00 and a maximum fare not to exceed the posted fare(s) within Schedule G attached herein.

4. DISCOUNTED FARE

A Livery License holder may set a rate for the transportation of a person that shows proof of being 65 years or age or older, at a discounted rate not exceeding 80% of the regular established fare under this by-law or any of its amendments.

- a) When such a discounted rate has been established, the rate shall be posted within the vehicle for hire; and
- b) When a discount is provided the driver shall record such discount in the trip records.
- c) No other reduction or discounted fare shall be permissible by an owner or driver not listed within this by-law.

5. PERSONAL USE PROHIBITED

- a) Personal use of a vehicle for hire is prohibited unless personal use is either by the owner of the vehicle for Hire Company or a driver, and the vehicle for hire is not in service.
- b) At no time shall smoking be permitted in a registered vehicle for hire vehicle being used for personal use, or used in any manner that is prohibited under this by-law or any of its amendments.

6. ACCESSIBLE VEHICLES FOR HIRE

1. Every Vehicle for Hire Company with more than four vehicles licensed shall have one (1) accessible vehicle available for hire during all hours that the company is providing a Vehicle for Hire Service.

6.1.1 Any Bus or Shuttle operated as a vehicle for hire shall ensure that the bus or shuttle is equipped to allow for accessible access.

1. An accessible Vehicle for Hire must meet all of the requirements as set out in this by-law.
 - a) Post the symbol of accessibility for persons with disabilities that is a minimum of 150 mm by 150 mm in the universal format for individuals with disabilities.
 - b) Meets Canadian Motor Vehicle Safety Standards and Canadian Association Standards D409-02 for Motor Vehicles for the Transportation of Persons with Physical Disabilities.

7. APPLICANTS

1. All Chauffeur permit applicants shall provide a drivers abstract, which shall not be older than 30 days, issued and validated by either the Registrar of the Motor Vehicles Division in Nunavut, or any other jurisdiction of issuance.
2. No applicant shall be entitled to a renewal license or be issued a Chauffeurs Permit unless;
 - i) is 19 years of age or older
 - ii) is the holder of a valid drivers license issued by the Nunavut Registrar which authorized that person to operate a vehicle for hire, (Class 4 License)
 - iii) provides a criminal records check, including a venerable sector search and has not been convicted of any offences listed in 6. i, ii, iii, iv at time of initial application or renewal application of any license under this by-law.
 - iv) has submitted an application in the form prescribed in Schedule “E”, “F” and “L” herein.
 - v) has a thorough knowledge of the location of the streets, house numbers, public buildings and point of interest in Iqaluit, of the provisions of this by-law and other municipal by-law and other municipal by-laws, Territorial Acts and Regulations pertaining to motor vehicle traffic and operation, and has submitted the application fee as set out in Schedule “H” to this by-law.
 - vi) has passed a test in which the applicant can display that he/she is familiar with the locations of public buildings, the building numbers, and locations of points of interest. The applicant must also pass a test in which the applicant has demonstrated he/she is familiar with the contents of this bylaw and related traffic safety acts and regulations. This test shall be given in writing, and available in any of the (3) official languages in Nunavut.
 - vii) has passed a criminal record check, under the provisions of this by-law.
 - viii) has successfully demonstrated that he/she is capable of performing the duties as prescribed in this by-law by passing a practical driving test administered by the Municipal Enforcement Department.
 - ix) all Chauffeur permits issued will be considered probationary for a period of one (1) year from the date of issue.
 - x) has met all requirements outlined in this by-law.

3. A Chauffeurs permit shall be effective from the date of issue and shall expire on December 31st of the year for which the license was issued.
4. Every driver of a Vehicle for Hire shall;
 - a) display in full view of the passenger at all times the Chauffeurs permit
 - b) display in full view of the passenger at all times the Vehicle for Hire Permit.
5. No person shall operate a vehicle for hire unless he/she has been issued a Chauffeurs Permit under this by-law.
6. No person shall be entitled to have issued or renewed a Chauffeurs Permit if that person has been convicted of any of the following at the time of application under the Criminal Code of Canada;
 - i):
 - a) sexual assault with a weapon, threats to a third party causing bodily harm;
 - b) aggravated sexual assault, or any other sexual offences;
 - c) robbery;
 - d) extortion;
 - e) homicide;
 - f) assault causing bodily harm
 - g) abduction, kidnapping; or
 - h) criminal negligence.
 - i) assault with a weapon
 - ii) Notwithstanding section 6, an applicant who has received a pardon for any criminal conviction listed within a) through i) may be eligible for a Chauffeurs Permit upon review and approval by the Chief Enforcement Officer.
 - iii) If an applicant has been denied a Chauffeurs Permit, Council has the discretion to review an application upon request and/or provide for a review or appeal process that is available to an applicant who has been denied a license.
 - iv) Within Three (3) year period immediately after the conviction date of any Indictable Offence under the Criminal Code of Canada (other than an offence set out in subsection (i)), the Controlled Drug and Substances Act or the Food and Drug Act.;
 - v) Within Two (2) year period immediately after the conviction date of any Summary Offence under the Criminal Code of Canada (other than any offence set out in subsection (i)), the Controlled Drug and Substances Act or the Food and Drug Act.
 - vi) Within a five (5) year period from the date of conviction for the illegal

sale of liquor under the *Liquor Act* or regulations of any similar legislation enacted by any other Province or Territory.

- vii) Within a one (1) year period is convicted of 3 (three) or more offences under this by-law or the Traffic Safety By-law or the Traffic Safety Act or any combination thereof within any 12 month period.
- viii) Violations noted in subsection (iv) above will be expunged from bylaw records 12 months following the month of conviction.

8. APPEAL PROCESS

1. An applicant for a Vehicle For Hire permit or any other License as prescribed herein subject to refusal, suspension or cancellation of license issuance, the applicant may appeal such refusal by submitting in writing within seven (7) calendar days of refusal to the Chief Administrative Officer to request a hearing before Council to determine eligibility for such License.
A hearing before Council shall be held within 21 (twenty-one) calendar days of the receipt in writing of the appeal request and the applicant shall be permitted to make representations to Council.
Council may enact a by-law and delegate such decision-making authority of the Council to the Taxi Review Committee.

Council may upon hearing all representations:

- i) uphold the refusal, suspension or cancellation,
- ii) issue the license with conditions
- iii) Refuse to issue the license

9. LIVERY LICENSE

1. No person shall operate a Livery License business unless there is a valid and subsisting Livery License issued to the business pursuant to this by-law.
 - a) An application for Livery Licence must be submitted to the Chief Enforcement Officer in the form prescribed in Schedule "A" hereto.
 - b) Each application shall be fully completed, signed and be accompanied by a non-refundable application fee as prescribed in Schedule 'H' attached hereto. No licence shall be issued unless a certificate in the prescribed form stating that the business is in compliance with the Workers' Compensation Act accompanies the application.
 - c) Each application submitted indicating that the livery business is a home occupation shall comply with the relevant zoning provisions of

the city as provided for within the current zoning by-law, and further shall in the circumstance of the home occupation being located in a premise rented by the applicant, include a written consent of the landlord or property owner for the conduct of the business in that location.

d) Any application for a new Livery License by any individual shall first be reviewed at the Taxi Review Committee Level to ensure that the applicant meets all criteria set out in section 2.1 of this by-law. Applications reviewed at the Taxi Advisory Committee Level, The Taxi Advisory Committee shall submit recommendations to Council pertaining to approval or denial of the Livery License Application.

2. Council may limit the number of Livery Licenses issued, as well as prescribe condition on which a Livery License may be issued, including, but not limited to the hours of operation.

Upon 3rd and final Reading and coming into force all new applicants for a Livery License shall complete and submit the application to the Chief Enforcement Officer and shall meet all the requirements as set out, and will be presented to Council for approval.

2.1 Livery License/Brokerage License Criteria

1. Must be a Nunavut Resident.
2. Minimum of three (3) car requirement for new Livery License Application.
3. For Bus or Shuttle vehicle for hire service, a minimum of one (1) Bus or Shuttle for hire with a rider capacity of six (6) or more passengers.
4. Every Livery License Application must conform to zoning regulations.
5. Hands-Free calls for service, or onboard tablet for the purpose of taxi dispatching.
6. If having more than (3) cars, require a dispatch.
7. Probationary Period – 1 year
8. No outstanding arrears of any account with the City of Iqaluit, including Municipal By-law Violations.
9. At time of application, applicant must not have more than (3) violations of the Traffic Safety Bylaw, Traffic Safety Act, or Vehicle for hire Bylaw within a 12 month period.

Upon receipt of a new Livery License Application, the Chief Enforcement Officer shall present the application for review at the Taxi Review Committee Level for review and recommendation to Council.

3. A Livery Licence shall be effective from the date of issue and shall expire either on the 31st day of December following the date of issue or on the 31st day of December of the calendar year for which the licence was

issued, as may be applicable. Any license issued on or after July 1st shall be issued at half the regular license fee.

4. A person shall not own, possess, or control more than one (1) valid Livery License.
5. Any Livery License company who does not operate or provide services within a 30 day period, such license shall be deemed invalid.
6. A Livery License is non-transferrable from one party to another or from one corporation or Livery License Business to another.
7. No Livery License Holder shall have title and encompassing ownership of a Livery License, the Livery License shall be at the sole ownership and remain as property of the City of Iqaluit.

10. VEHICLE FOR HIRE

1. Each Vehicle for Hire shall undergo a mechanical inspection no later than the 1st day of January and 1st day of July in each calendar year.
 - a) Vehicle for Hire inspections may be completed and submitted, prior to the 1st day of January and the 1st day of July as follows:
 - i) September 15th to December 1st
 - ii) April 1st to June 15th
 - b) Following the mechanical inspection in subparagraph (1), the holder of the Vehicle for Hire Licence shall provide a Certificate of Mechanical Fitness relating to the vehicle no later than the 1st day of January and 1st day of July in each calendar year.
 - c) The Certificate of Mechanical Fitness must be signed by a licensed mechanic.
 - d) If the Certificate of Mechanical Fitness in subparagraph (2) does not indicate that the vehicle is in good working condition and is fully functional for Vehicle for Hire operation, the Vehicle for Hire shall be removed from service immediately until such time that all defects are remedied, and a certificate resubmitted to the City.
 - e) Every Vehicle for Hire after enactment and coming into force of this by-law shall be equipped with either "Front Wheel" or "All Wheel Drive" capabilities.
 - f) "Rear Wheel Only" drive train shall be permitted in operation as a Vehicle For Hire during summer time use from May 31st until October 1st in each calendar year.
 - g) "Rear Wheel Only" drive train shall not be permitted in operation as a Vehicle For Hire after January 1, 2026.

- h) All Vehicle For Hire shall be equipped with tires specifically designed by the manufacturer for winter use, of a brand and model approved by National Standards, from November 1st to May 30th in each calendar year.

11. SIGNS

1. A Vehicle for Hire shall have a roof mounted top light, which is in full view at all times when the vehicle is “in service” and has the Livery business name on the front of the sign and the cab unit number on the back.
2. A top light shall not be more than twelve (12) inches high and not more than sixteen (16) inches in length.
3. The top light when affixed to a vehicle for hire, shall be considered “in service” as per this by-law.
4. The top light shall be maintained in good working order and while in service illuminated during hours of darkness. The top light shall be distinct in colour for each livery license owner, and not copy the colour associated with any other Livery License holder.
5. Every Livery License owner or vehicle operator shall have for each Vehicle for Hire affixed Unit numbers in dimension not less than (6) six inches wide by (4) four inches high placed in at least three (3) locations on the exterior sides of the vehicle, and in colours contrasting the vehicle body colour.
The unit numbers at all times shall be legible, and clear of any obstruction.
6. A Vehicle For Hire driver, after picking up a fare, shall be entitled to make one (1) more stop before delivering a fare to the destination requested.
7. The owner and driver of a Vehicle For Hire shall keep seat belts in a taxi readily accessible to passengers.
8. A Vehicle For Hire driver shall only pick up passengers that there are enough seatbelts available.
9. A driver of a Vehicle For Hire is exempt under the Territorial Traffic Safety Act and Traffic Safety Bylaw from the requirement to wear a seatbelt only when the motor vehicle is not operated at a speed exceeding 40 km/h while the driver is engaged in such work.
10. Passengers of a Vehicle For Hire are required to properly utilize seatbelts.
11. The driver of a Vehicle For Hire shall be responsible to ensure that passengers are

advised of the requirement to utilize seatbelts.

12. FARES

1. A driver of a Vehicle for Hire shall charge the amount of compensation for the conveyance of passengers as set out in Schedule "G", attached to and forming part of this by-law unless the Livery License Business Owner has implemented a minimum and maximum fare to be charged as prescribed in Section 3 Payment of Fares, e) Subsection i).
2. The Vehicle for Hire driver may request the passenger to pay the fare in advance. If a passenger refuses to pay in advance, the driver may refuse service to the customer(s).
3. Whenever requested by a passenger, the Vehicle for Hire driver shall issue to the passenger a receipt for the amount of the fare paid by the passenger.
4. The Vehicle for Hire driver's name, licence number, date of service, and the amount shall be clearly printed on the receipt.
5. When a Vehicle for Hire and driver are hired by a passenger (rental) for the fee set out in Schedule "G", the driver is not permitted to pick up any other fares until the hire fare ends.
6. Every Livery License owner, chauffeur, upon request, immediately and directly without further stops convey or assist any ambulance attendant or member of the fire department or any peace officer. The Livery owner or chauffeur shall be entitled to receive the fee thereof from the person conveyed, at a later time.
7. An owner or driver shall not permit the carrying of a non-paying passenger.

13. SUSPENSION, CANCELLATION AND REVOCATION OF LICENSE

1. A license may be temporarily suspended by a Peace Officer if,
 - a) as per section 178 of the *Cities, Towns and Villages Act R.S.N.W.T. 1988, c.C-8*, where the peace officer is of the opinion that there is imminent danger to public health or safety,
 - b) the driver is under the influence of an intoxicating substance, such suspension shall equal 30 days as per the Traffic Safety Act of Nunavut.
 - c) subject to fatigue, or in excess of the permitted hours of operation, such suspension shall equal to a minimum of 8 hours, the driver shall present him/herself to an enforcement officer to determine their "fit for duty".

2. Notwithstanding Section 3, Council may Suspend, Cancel or Revoke a License upon;
 1. non-compliance with any provisions of this by-law,
 2. non-compliance with any condition attached to a license,
 3. non-compliance with any relevant bylaw of the City,
 4. satisfaction of any provision of this by-law providing for the suspension, cancellation or revocation of a license.
3. Prior to the suspension, revocation or cancellation of a license, the hearing process provided within sections 178 to 180 of the *Cities, Towns and Villages Act R.S.N.W.T. 1988, c. C-8* shall apply and be followed.

14. APPEARANCE AND CLEANLINESS

Every Vehicle for Hire and shall be maintained in good repair in accordance with the following requirement.

- (a) the interior of the vehicle shall be kept clean, dry, neat, in good repair and free of refuse, loose papers, noxious substances and other materials;
- (b) all vehicle upholstery including roof interior, door panels, floors and floor mats, shall be kept clean and free from all dust, dirt, grease, oil, and any other item that can be transferred on the person, clothing or possessions of a passenger and be in good repair having no holes, rips or stains on the upholstery;
- (c) the interior of the vehicle trunk shall be kept clean, neat, free of refuse, loose papers and other materials, and free of hazards that may stain or tear passenger luggage;
- (d) the dashboard and rear window ledge shall be free of any item or material that may impair the driver's vision or give the impression of an unkempt appearance;
- (e) the vehicle exterior shall be kept in a clean condition at all times with the exception during a mandatory water ban or restriction in effect by the City of Iqaluit, and free from all dust, dirt, grease, oil, adhesive resin and any other item that can be transferred on the person, clothing or possessions of a passenger, except water or snow;
- (f) there shall be no ornamentation other than the original equipment of the vehicle, except as approved in advance by the Chief of Enforcement Services;
- (g) all exterior vehicle trim and moldings shall be intact and maintained as closely as possible to the original manufacturer's trim. Damaged or missing exterior vehicle

trim shall be replaced;

- (h) all exterior vehicle body panels shall be free from damage and maintained as closely as possible to the original manufacturer's specifications. Dents and rust areas shall be repaired to match the color scheme in a reasonable timeframe and as approved by the Chief Enforcement Officer or designate;
- (i) all wheels shall have, where equipped, appropriate and matching rims and hubcaps in good condition or alloy wheels;
- (j) front and rear bumpers and grill of the vehicle shall be in good condition and affixed properly;
- (k) the vehicle shall be equipped with a spare tire in good condition and all tools and equipment required to change a tire;
- (l) all decals, licenses and notices required by this Bylaw shall be properly placed, intact, clean and visible without obstruction;
- (m) ensure that the vehicle does not expel any odor or fragrance that may be offensive to passengers;
- (n) Chauffeur shall be neat and clean in person and dress;
- (o) promptly attend to passenger pick-ups; and,
- (p) display all required signage and Schedules listed herein.

15. DRIVER AND OWNER RESPONSIBILITIES – GENERAL RULES

In addition to the General Provisions outlined herein;

Vehicle for Hire owner and/or driver:

1. shall hold valid insurance for any Vehicle For Hire with a minimum two million (\$2,000,000.00) dollar third party liability.
2. shall only drive for the company indicated on their permit.
3. shall post within the Vehicle For Hire, in plain view of all passengers;
 - a) Vehicle For Hire Permit
 - b) Vehicle For Hire Chauffeurs Permit
 - c) Schedule "G" Schedule of Tariffs
 - d) Schedule "H" Taxi Fare Increase Grid

e) Schedule "I" Customer Complaints and Inquiries

4. Prior to commencement of a "Trainee Driver", the owner of a Vehicle For Hire, shall first provide notice to the Municipal Enforcement Department of the intent and approval of the "Trainee Driver".
5. shall provide a "Sponsorship" letter for which livery license owner they will operate the Vehicle For Hire.
6. a livery license owner shall not permit any person, including themselves, to operate a vehicle for hire unless that person is the holder of a valid vehicle for hire or Taxi Driver permit.
7. shall keep seat belts in the vehicle for hire readily accessible to passengers.
8. shall not tamper with a seat belt, seat belt assembly, or wrap or secure a seat belt in any manner other than required by manufacturers specifications.
9. shall be entitled to make one (1) stop before delivering a fare to the destination request,
10. shall not charge, demand, collect, or receive a fare except at the approved rate.
11. shall only pick up passengers that there are enough seatbelts available.
12. shall not take on any additional passengers after the vehicle has departed on the initial fare, except with the consent of the first passenger(s).
13. shall not consume cannabis, use tobacco, or vape in a licensed and registered Vehicle for Hire, whether or not the Vehicle for Hire is "in or out of service".
14. shall not permit passenger(s) to consume cannabis, use tobacco, or vape in licensed and registered Vehicle for Hire, whether or not the Vehicle for Hire is "in or out of service".
15. shall not provide false or misleading information, any false or misleading information given by an applicant on any application for a license under this by-law may be grounds for refusal or cancellation of a license.
16. shall not smoke within 9 meters of a Vehicle for Hire.
17. Every licensee, owner or taxi driver shall take due care of all property delivered or entrusted to and accepted by him/her for conveyance or safe keeping but shall not be held responsible for any article left in the taxi, if not entrusted personally to him/her.
18. A driver of a Vehicle for Hire shall accept all persons as passengers while the

Vehicle for Hire is in service except when such person(s):

- a) attempts to consume alcohol, tobacco & tobacco products, cannabis or any other illicit or illegal substance while onboard such vehicle.
- b) is indebted to the driver or owner of the vehicle.
- c) requests that the driver carry baggage in the vehicle which could reasonably be detrimental to its repair, cleanliness or sanitary condition.
- d) is disorderly, or verbally or physically abusive.
- e) is exhibiting any behavior or engaging in any activities that cause safety concern to the driver and such belief is reasonable in the circumstances.
- f) previously engaged or prohibited to do so by a provision of this by-law, or at the discretion of the driver, the passenger is a threat to public safety or has refused to pay in advance.

16. OWNER LIABLE

The driver and/or registered owner of a Vehicle for Hire shall be responsible for any offences pursuant to the City of Iqaluit Municipal By-laws including but not limited to the Traffic Safety By-law, any of its amendments, the Traffic Safety Act, Cannabis Consumption Tobacco Use and Vaping By-law, Vehicle for hire By-law and the Traffic, Parking & Walkways By-law.

17. AUDIO AND VIDEO SURVEILLANCE

- a) A Livery License Holder may install, monitor and maintain onboard Audio and Video Surveillance equipment within a Vehicles For Hire.
- b) The owner and/or driver shall abide by all governing legislation as it pertains to ATIPP, Federal Legislation including but not limited to the Criminal Code of Canada as it pertains to Privacy and any other Act, Regulation or by-law.
- c) The Livery License owner shall train all Vehicle for Hire drivers under their Livery License in all aspects of governing legislation, the proper use and basic maintenance of the Audio and Video Surveillance equipment.
- d) Images and audio captured by a security camera shall be accessible only by a Designated Officer, for the purpose of law enforcement, including municipal bylaw enforcement, insurance purposes, or as otherwise determined by the Designated Officer in their sole discretion or as required by law.
- e) The City of Iqaluit may enact a Vehicle for Hire Audio and Video Surveillance By-law. The City of Iqaluit may also from time to time amend such by-law or enact governing policies and procedures pertaining to Audio and Video Surveillance Equipment.

18. CHILD RESTRAINTS

As per the Territorial Motor Vehicle Act Section 2. (2) and Section 146 (7) of the Traffic Safety Act Child Restraint System, such requirements are exempt and does not apply to the operator of a Taxicab where an infant is being transported for compensation.

19. RECORDS AND REPORTING

A Vehicle for Hire Company shall keep the following records at the company's place of business and retain them for a minimum of two calendar years and make them available on demand of a Designated Officer:

1. (a) dispatch records.
(b) trip records.
(c) contracts related to the supply of vehicle for hire services; and
(d) the agreement evidencing each Vehicle for Hire trip.

2. A Vehicle for Hire Company shall record the following details of all complaints received in electronic or written format:
 - (a) the name, address and phone number of the complainant.
 - (b) the date and time of the complaint.
 - (c) the nature of the complaint; the driver of the vehicle that is the subject of the complaint, and
 - (d) the company's response to the complaint.

20. TRANSPORTING LIQUOR

1. No person shall transport, carry, or have liquor in a vehicle licensed as a taxi unless the liquor is:

(a) in the possession of a bona fide paying passenger in the vehicle; or

(b) for transportation to a common carrier for delivery in accordance with the *Nunavut Liquor Act S.Nu.2006,c.9,s.2*:

Under paragraph 65(b) delivering it to a common carrier on consignment to the purchaser at an address within Nunavut, on the condition that a list of purchasers is filed with the vendor or Agent or an employee of an Agent at the time of consignment, the vendor or Agent or employee of an Agent is satisfied that the list is a bona fide list of purchasers and the vendor or Agent or employee of an Agent has attached to the container a copy of the list.

2. A officer may, at any time,

- (a) without a warrant, enter and search any “taxi” in which the officer has reasonable grounds to believe that liquor is unlawfully kept or had, or kept or had for unlawful purposes.
- (b) An officer who has made a search under subsection (a) may at any time seize and take away
- (c) any liquor and packages in which the liquor is kept contrary to this by-law; and
- (d) any book, paper or thing that the peace officer reasonably believes may be evidence of the commission of an offence under this by-law.

21. CONFLICT WITH ANY OTHER BY-LAW

In the event of any conflict between any provisions of this By-law and any other By-law heretofore passed, the provisions of this By-law shall prevail.

22. SEVERABILITY

If any provision or part of this By-law is declared by court or tribunal of competent jurisdiction to be illegal or inoperative, in whole or in part, or inoperative in particular circumstances, the balance of the By-law, or its application in other circumstances, shall not be affected and shall continue to be in full force and effect.

This by-law shall come into force upon third and final reading.

THIS BY-LAW READ a First Time this 27th day of August 2024



Solomon Awa
Mayor



Steve England
Chief Administrative Officer

THIS BY-LAW READ a Second Time this 27th day of August 2024



Solomon Awa
Mayor



Steve England
Chief Administrative Officer

READ a Third and Final Time this 10th day of September 2024



Solomon Awa
Mayor



Steve England
Chief Administrative Officer

FINES SCHEDULE

Section		Fine
2 (b)	Operating without a Livery License	\$5,000.00
2 (c)	Applicant providing false or misleading information for any license or requirement to provide information under this by-law.	\$250.00
2 (e)	Livery License owner allow or permit any person to operate a Vehicle For Hire without valid Chauffeur's permit.	\$500.00
2 (f)	Operate Vehicle For Hire without valid Chauffeur's permit.	\$250.00
2 (h)	Fail to transport "Service Dog" at no cost.	\$ 150.00
2 (j)	Smoke or use Tobacco products with a registered Vehicle For Hire, regardless if Vehicle For Hire is in service, being used for personal use or hired under rental.	\$500.00
2 (k)	Permit or allow passenger to carry, consume or transport open alcohol within the Vehicle For Hire at no time, including while the Vehicle For Hire is in service or under a rental of such Vehicle For Hire.	\$250.00
2 (q)	Fail to return Vehicle For Hire License to Chief Enforcement Officer upon suspension, cancellation or expiry of the Vehicle For Hire License.	\$250.00
2 (s)	Fail to have undergone mandatory Chauffeur's Driver Training.	\$250.00
2 (u)	Fail to provide Sponsorship letter with written consent from Livery License Business holder.	\$200.00
2 (w)	Livery License owner fail to ensure that Schedule "G", "H" and "I" are posted in a prominent location inside the Vehicle for Hire, and that each Schedule is posted in all three official languages of Nunavut, Inuktitut, English and French. All translations of schedules shall be provided by the City of Iqaluit to each Livery License Holder.	\$250.00
2 (y)	Driver carrying non-paying passenger.	\$150.00
2 (z)	Driver refuse service to passenger(s)	\$250.00
3 (b)	Driver charge additional fee for use of a debit or credit card payment for fare.	\$100.00

3 (c)	Driver or owner fail to publish approved fare or discounted rate.	\$300.00
4 (c)	Reducing fare or discounted rate below what is established within Schedule "G" Schedule of Tariffs.	\$250.00
6.1	Fail to provide minimum of one accessible vehicle during all hours of operation when having more than three (3) Vehicles For Hire under Livery License.	\$500.00
7.1	Fail to provide drivers abstract as required.	\$100.00
10 (f)	Driver or Owner operate "Rear Wheel Only" drive train outside of permitted in operation as a Vehicle For Hire during summer time use from May 31 st until October 1 st in each calendar year.	\$500.00
10 (g)	Operate Vehicle For Hire with "Rear Wheel Only" drive train after January 1 st , 2026.	\$1000.00
10 (h)	Vehicle For Hire not equipped with tires specifically designed by the manufacturer for winter use, of a brand and model approved by National Standards, from November 1 st to May 30 th in each calendar year.	\$800.00
10		
11.1	Roof mounted top light not in full view while in service, or non-conforming.	\$150.00
11.4	Top light not maintained in good working order and/or not illuminated at all times during hours of darkness.	\$150.00
11.5	Unit numbers not in compliance with dimensions, locations and/or contrasting colours and legible at all times.	\$150.00
11.6	Driver fail to drop off fare as outlined "A Vehicle For Hire driver, after picking up a fare, shall be entitled to make one (1) more stop before delivering a fare to the destination requested.	\$100.00
11.7	Owner or driver fail to keep seatbelts readily accessible to passengers.	\$100.00
11.8	Driver pick up more passengers than there are enough seatbelts available.	\$200.00
11.10	Passenger fail to utilize seatbelt.	\$100.00
11.11	Driver fail to instruct/ensure that passenger(s) are advised of requirement to utilize seatbelts.	\$100.00
12.1	Driver fail to charge amount of compensation as set out in Schedule "G".	\$75.00
12.3	Driver fail to provide upon request a receipt for the amount paid for by the passenger.	\$75.00

12.5	Driver of Vehicle For Hire rental picking up other fares while under rental fare.	\$200.00
12.6	Immediately upon request fail to convey or assist any ambulance attendant or member of the fire department or any peace officer.	\$200.00
13 (c)	Driver subject to fatigue, or in excess of the permitted hours of operation as per by-law, Territorial Act or Regulation.	\$200.00
14. (a – p)	Every Vehicle For Hire shall be maintained in good repair in accordance with the requirements (a through p) herein.	\$150.00
15.1	Owner or driver fail to hold valid insurance for any Vehicle For Hire with a minimum two million (\$2,000,000.00) third party liability.	\$575.00
15.2	Driver operate/drive for any Livery License Company not indicated on their permit.	\$200.00
15.3 (a – e)	Owner or driver fail to post in plain view (a through e).	\$150.00
15.4	Owner of Vehicle For Hire fail to provide notice to the Municipal Enforcement Department the intent and approval of Trainee Driver.	\$100.00
15.5	Fail to provide Sponsorship letter.	\$150.00
15.8	Owner or driver tamper with seatbelt, seatbelt assembly, wrap or secure a seatbelt in any manner than required by manufacturers specifications.	\$150.00
15.17	Smoke within 9 meters of Vehicle For Hire.	\$200.00
16	The driver and/or registered owner of a Vehicle For Hire shall be responsible for any offences pursuant to the City of Iqaluit Municipal By-laws, any of its amendments, the Traffic Safety Act, Cannabis Consumption Tobacco Use and Vaping By-law and the Traffic, Parking & Walkways By-law.	As per identified fines within each by-law, Act or Regulation.
19.1 (a – d)	Fail to keep the following records and make them available on demand of a Designated Officer.	\$500.00
19.2 (a- d)	Fail to record the following details of all complaints received in electronic or written format specified within (a through d).	\$500.00
20.1	Unlawfully carry, transport or have liquor in a Vehicle for Hire.	\$1,000.00

SCHEDULE "A"
DISCLOSURE CONSENT

I _____ authorize the RCMP or Nunavut Court of Justice to disclose my personal information to the City of Iqaluit By-Law Department. I am also aware that by disclosing this information may result in my application not being accepted or my current Taxi Drivers License being revoked or suspended.

Failure to give consent may result in your application not being accepted.

Applicant Signature

Date

Municipal Enforcement Officer

Date

SCHEDULE "B"

APPLICATION FOR LIVERY LICENCE							
1. Name of Applicant:	2. Name of Business:						
3. Business Address:	4. Mailing Address						
5. Location of Business (Building Number):	6. Telephone Number of Business:						
7. Location of Business (Please Check One): Outside Home Home	8. New Application Renewal						
<p>9. I, _____, hereby make application for a livery licence in accordance with the particulars as above and certify that the above mentioned information is correct.</p> <p>_____ Date _____</p> <p align="center">Signature of Applicant</p>							
<p><i>For Office Use Only</i></p>							
Fee: \$ _____	Licence Number: _____						
<table style="width: 100%; border: none;"> <tr> <td style="text-align: right; padding-right: 20px;">Approved:</td> <td style="text-align: center;">Yes</td> <td style="text-align: center;">No</td> </tr> <tr> <td style="text-align: right; padding-right: 20px;">Approved:</td> <td style="text-align: center;">Yes</td> <td style="text-align: center;">No</td> </tr> </table>		Approved:	Yes	No	Approved:	Yes	No
Approved:	Yes	No					
Approved:	Yes	No					
Date Licence Issued: _____	For Licensing Period: _____						
<p align="center">_____ Documentation Attached:</p>							

APPLICATION FOR VEHICLE FOR HIRE LICENCE BY-LAW NO. 997

Name:		
P.O. Box#:	House#:	Telephone#:
Insurance Company:		Policy#:
Vehicle Make:	Model:	Year:
Colour:	Serial #:	
NU Plate #:	Livery Licence Holder:	
Signature:		Date:
<i>For Office Use Only</i>		
Fee: \$ _____	Licence Number: _____	Approved: Yes No Approved: Yes No
Date Licence Issued: _____		For Licensing Period:
Documentation Attached:		

APPLICATION FOR TAXI DRIVER'S LICENCE BY-LAW NO.997

Name:		
Address:		
Date of Birth:		
Height:	Weight:	
Hair:	Eyes:	
Nunavut Driver's License Number:		
Driver's Licence Expiry Date:		
Class:	Date Issued:	
<i>For Office Use Only</i>		
Fee: \$ _____	Licence Number: _____	Approved: Yes No
		Approved: Yes No
Date Licence Issued: _____	For Licensing Period: _____	
Documentation Attached: _____		

Schedule "D"

Mechanical Fitness Certificate



Mechanical Inspection Certificate

I _____ Master number _____, of
(Print Name) (Print Number)

_____, in the City of Iqaluit, in the Territory of Nunavut, do hereby
(Business Address)

certify that:

1. In the Territory of Nunavut, I am an Inter-Provincial Trade Certified:

Automotive Service Technician

Truck and Transport Mechanic

My Trade Certificate number is: _____

Expiry: _____ / _____ /20 ____.

3. I have examined the mechanical components as outlined under Federal and Territorial Mechanical Fitness Requirements for the Livery Vehicle and in compliance with Industry and Inspections Standards and did perform a road test of the vehicle described below. I certify that the vehicle is mechanically fit and roadworthy on this _____ day of _____, 20, ____.

4. I accept responsibility for the component safety and structural integrity of the vehicle described below;

Year _____ VIN/Serial Number _____

Make _____ Model _____

Body Type _____ Plate _____

(Note Mechanic must be trade certified for the type of motor vehicle being examined)

Signature of Certified Mechanic

Print Name



Vehicle Inspection Certificate

I _____ Badge # _____, of the City of Iqaluit
Municipal Enforcement Department, in the City of Iqaluit, in the Territory of Nunavut,
do hereby certify that:

1. I have examined Vehicle for Hire # _____, Registered to :

_____ Brokerage Company,

_____ Independent Owner Company,

As outlined on the Vehicle for Hire Inspection Form as required under the City of Iqaluit
Vehicle for Hire Bylaw No. 997. During this Inspection, the following vehicle was
determined to have met all the criteria and is certified to continue to operate as a Vehicle
for Hire.

I certify that the following vehicle:

Year: _____ VIN/Serial _____

Number: _____

Make: _____

Model: _____

Body Type: _____

Plate: _____

Inspected and found to be roadworthy on this _____ day of _____, 20, _____.

Signature of Municipal Enforcement Officer



Vehicle for Hire Inspection Form

 Pre-Licensing

 Renewal

 Field Inspection

 Re-Inspection

Date:		Time:		Location:					
VFH Company:				Unit #:					
VIN #:				License Plate #:					
Registered Owner:									
Driver:									
Driver License #:					Chauffeur Permit #:				
Documents: (Please Check)									
Mechanical form		Driver's license		Chauffeur attire		Winter tires		Spare tire	
Insurance		Chauffeur permit		Debit machine		Trip sheet			
Registration		VFH license		Camera		Mechanical expiry date:			
Visual Inspection of Vehicle:									
Code: P – Pass F – Out of Service S – 7 Days to Repair A – Advisement Only									
Front Vehicle	Code	Drivers Side	Code	Rear Side	Code	Passenger Side	Code	Interior of Vehicle	Code
Bumper cover		Fender		Bumper cover		Fender		Seat structures	
Hood		Front door		Trunk Lid/5th door		Front door		Dashboard	
Splashguards		Rear door		Latch		Rear door		Upholstery	
Trim		Trim		Trim		Trim		Headliner	
Headlamps		Roof		Wiper blade		Roof		Flooring	
Windshield		Roof light		Taillight lens		Roof light		Glass	
Wiper blades		Decaling		Turn signals		Decaling		Door liners	
Horn		Rear quarter panel		Backup lights		Rear quarter panel		Headrests	
Turn signals		Door handles		Brake lights		Door handles		Sanitary condition	
Running lights		Tires		License plate light		Tires		Rear window liner	
Color match		Glass		Glass		Glass		Cargo netting	
				Decaling		Camera decal		Odors	

Municipal Enforcement Officer Signature: _____

Badge #: _____



SCHEDULE "E"

I _____ do declare that all information provided related to any Indictable and or Summary Offence conviction is true. If a background check reveals that I do not meet the qualifications set forth in the Taxi By-Law concerning the issuance of taxi driver's licenses or a taxi vehicle license. I understand that the taxi driver's license or taxi vehicle license issued to me may be revoked immediately.

SIGNATURE OF APPLICANT

Municipal Enforcement Officer

DATE

DATE



SCHEDULE "F"

FEES

1.	Livery License	\$500.00
2.	Taxi Vehicle License	\$150.00
3.	Taxi Vehicle License Transfer	\$100.00
4.	Taxi Driver's License	\$125.00
5.	Administrative Fee for Replacement of Lost or Damaged License; or other amendment of license application.	\$ 50.00

Note: All license fees are non-refundable.



SCHEDULE "G"

SCHEDULE OF TARIFFS

Within the City of Iqaluit including Apex but excluding Upper Base, Road To Nowhere (beyond sub-division) and the Causeway.	<p>\$8.75 (effective Date May 1, 2022) \$9.00 (effective Date May 1, 2023) \$9.25 (effective Date May 1, 2024) \$9.50 (effective Date May 1, 2025) \$9.75 (effective Date May 1, 2026) \$10.00 (effective Date May 1, 2027) \$10.25 (effective Date May 1, 2028)</p>
Any fare request From the Causeway to Apex or to the Road To Nowhere from either location. From any location originating within the City of Iqaluit to the Causeway or to the Road To Nowhere. A Vehicle For Hire will only travel on roads maintained by the City.	\$15.00 per person one way including an Elder/Senior Citizen.
Children under ten years of age accompanied by an adult going to the same place are to be carried free. This includes all areas of Iqaluit where Tariffs apply.	Free
For hand-to-hand deliveries (e.g. letters, food, etc.) not to exceed 20 kg.	Double the regular fare.
Taxi and driver rental	\$80.00 per hour
A drop-off is considered as a trip (e.g. from home to babysitter and babysitter to place of work would each be considered separate trips.	Fare rate per drop off
Driver must advise passenger in advance about fee for any waiting time over five minutes.	\$1.00 per minute after five minutes
Carrying of animals loose or in cages will be charged full adult rate.	
Taxi Driver may request fare to be paid in advance	
For more than 2 pieces of luggage or packages/boxes, but shall not include grocery bagged items.	\$2.50 per excess piece
A Livery License holder may set a rate for the transportation of a person that shows proof of being 65 years of age or older, at a discounted rate not exceeding 80% of the regular established fare under this by-law or any of its amendments.	<p>\$9.25 regular rate – Maximum Rate established Senior Discount - \$7.50 (May 1, 2024). \$9.50 regular rate – Maximum Rate established Senior Discount - \$8.00 \$9.75 regular rate – Maximum Rate established Senior Discount - \$8.00 \$10.00 regular rate – Maximum Rate established Senior Discount - \$8.50 \$10.25 regular rate – Maximum Rate established Senior Discount - \$8.50</p>



SCHEDULE "H"

TAXI FARE INCREASE

GRID

2024	2025	2026	2027	2028
\$9.25	\$9.50	\$9.75	\$10.00	\$10.25
Elder Rate: \$7.50	Elder Rate: \$8.00	Elder Rate: \$8.00	Elder Rate: \$8.50	Elder Rate: \$8.50
Effective Date	Effective Date	Effective Date	Effective Date	Effective Date
May 1, 2024	May 1, 2025	May 1, 2026	May 1, 2027	May 1, 2028



SCHEDULE "I"
CUSTOMER COMPLAINTS
& INQUIRIES

If you have complaints concerning service or the operation of this taxi, please notify the Iqaluit Municipal Enforcement Department at 979-5650.

This is a non-smoking vehicle.



Emergency Services Iqaluit Fire Department



Governance & Priorities Committee

May 5, 2026

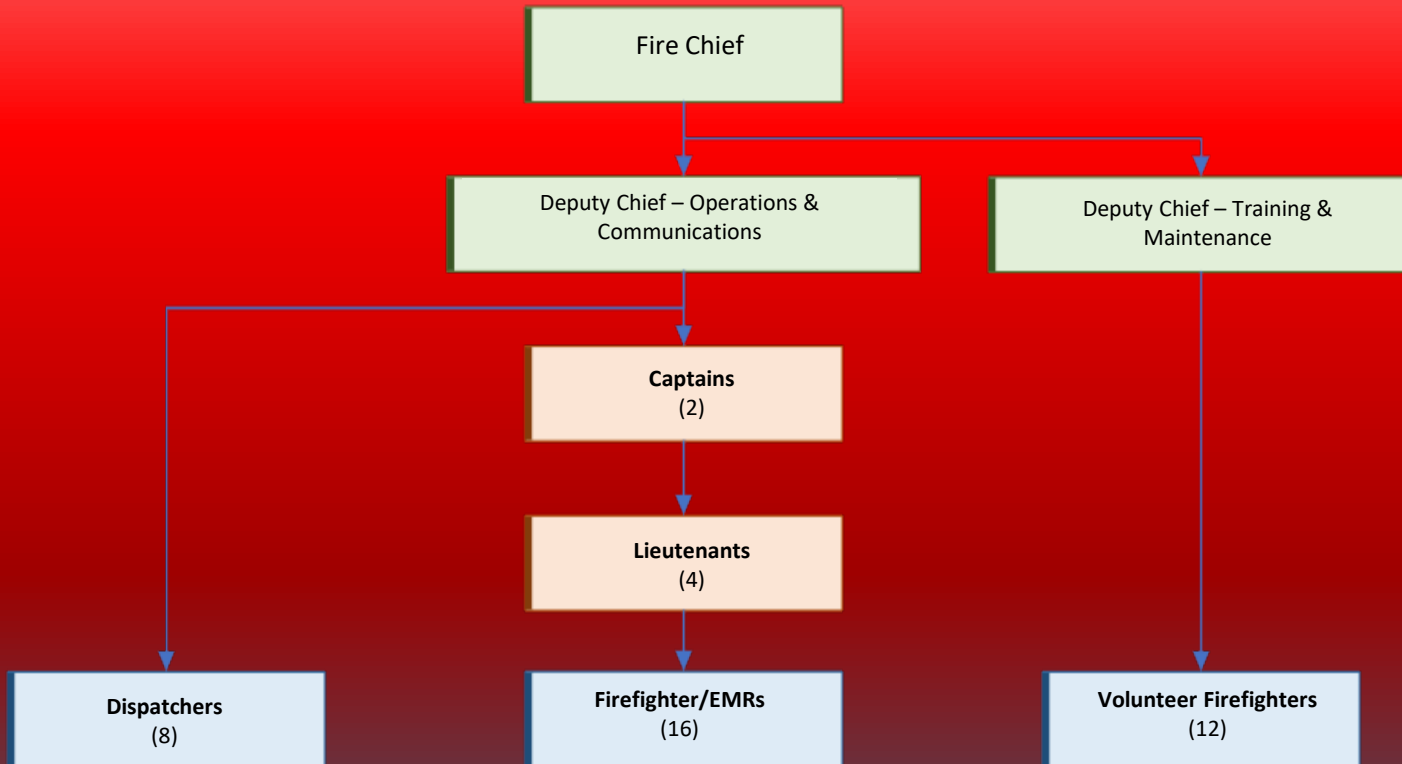


Purpose of Presentation



- Provide a high-level overview of Emergency Services
- Outline core services delivered to the community
- Share general service activity and trends
- Highlight current priorities and areas of focus
- Identify future opportunities for service improvement

Department Overview





Services Provided



- Emergency fire response and suppression
- Medical first response and community support
- Emergency communications and dispatch coordination
- Alarm Monitoring
- Public safety education and prevention activities



Operations Snapshot



2019

2025

- Fire Calls: 50
 - Medical Calls: 1219
 - Alarm Responses: 173
 - Medevac Assists: 1222
 - Staff: 26
- Fire Calls: 39
 - Medical Calls: 2209
 - Alarm Responses: 243
 - Medevac Assists: 1262
 - Staff: 33



Service Demand Trends



- Increasing demand for emergency response services
- Continued high volume of medical-related calls
- Frequent alarm responses contributing to overall service demand



Key Challenges



- Ongoing training and certification requirements
- Evolving demands on dispatch services, including bilingual capacity considerations

Current Improvements



- Strengthening operational reporting and tracking
- Ongoing review of policies and procedures
- Enhancing coordination across service areas
- Advancing training and development planning
- Supporting equipment and infrastructure lifecycle planning
- Enhancing emergency response capabilities



Future Direction



- Increase service capacity in alignment with city growth
- Expand training and development opportunities
- Strengthen emergency preparedness and response readiness
- Enhance prevention and public safety initiatives
- Ongoing fleet and infrastructure assessment aligned with future growth



Long-Term Vision



- Development of local fire training capacity in Iqaluit
- Expansion of training opportunities within the community
- Strengthening recruitment and retention of local workforce
- Supporting the growth of an Inuit workforce in emergency services
- Position Iqaluit to support broader fire training needs over time



Closing



- Emergency Services continues to support community safety
- Service demands are evolving with city growth
- Planning is ongoing to meet future needs

Thank you

Questions & Discussion