

City of Iqaluit - 2026-RFP-008 - Waste Management Services



Project Name 2026-RFP-008 - Waste Management Services

Addendum Number 4

Date 9-Jul-26

Addendum 4 is hereby issued to amend the 2026-RFP-008 Waste Management Services. The changes outlined in this addendum shall take precedence over the original document.

Addendum 4 document list link :

<https://iqaluitca.sharepoint.com/:f:/s/OperationsInfrastructure/IgB0YN9hBx9MQ5HHM2nDxumjAfZ8D-0pFvTbodjzinvkvWo?e=ZvwA6X>

No.	Question / Clarification Requested	City Response / Answer
1	There is no mention of the HHW service in the RFP. Will the Proponent be responsible for managing the seasonal HHW drop-off days held monthly in the City from May to October?	The Proponent will be responsible for managing the City's seasonal HHW drop-off days held monthly from May to October
2	Similarly to the first question, it is unclear whether the management of waste metal (used vehicles, etc.) is to be included in this proposal. Will the management of waste metal be done through the WTS or will the metal dump continue to operate separately?	The waste metal management is not included in this proposal.
3	The RFP mentions weekly collection of organics and composting at the WTS. However, there is no existing service for organics collection and the WTS does not have a composting system. Is this a future system contemplated by the City? Please give more details regarding the plan for this component.	This is a future program contemplated by the City. The Proponent shall include a proposed plan and implementation schedule for the weekly organics collection and composting component as part of their submission.
4	Will the organics collection take place on a different day than the regular waste collection?	Please refer to response provided in question 3.
5	Will different trucks and/or bins be necessary for the collection of organics? This will have an important impact on pricing.	Proponents are to include their proposed trucks and/or bins requirements for organics collection as part of their proposal plan referenced in question 3.
6	What is the expected volume of organic waste? If the volume is unknown, could the City provide a volume to base the lump sum price on?	The approximate total amount of general waste disposed of at the West 40 site is provided in the Addendum 4 document list link. The Proponent is to use industry standard to estimate organic waste and state assumptions and source.
7	The RFP indicates that the proponent will be responsible for managing bulky and special waste item removal and transport. Please indicate how often this collection will take place.	This collection typically occurs during two collection periods per year, generally during the summer season.
8	Please provide more information regarding the biomass processing.	Please refer to the O&M manuals provided in Addendum 4 document list link.
9	Is the City expecting cardboard and wood to be incinerated? If so, please provide approximate monthly or annual volumes to be used for lump sum pricing.	Proponents are responsible for reviewing the the Operations and Maintenance Manual, and all applicable regulatory requirements to determine the appropriate handling, processing, diversion, disposal, or incineration approach for these materials.
10	What is the expected volume (before baling) of bulky and special waste? If the volume is unknown, could the City provide a volume to base the lump sum price on?	The estimated volume of bulky and special waste is approximately 980 m ³ per year
11	What is the expected volume of regular waste to be baled per week, or year?	Please refer to the volume fluctuations provided in Addendum 4 document list link.
12	What is the expected compaction rate of waste to be baled, so we can estimate the number of trucks required to transport the bales to the landfill?	Please refer to the O&M manuals provided in Addendum 4 document list link.

13	Is it possible to have a listing of the equipment assets that the City will make available to the Proponent to operate for all service categories?	City-owned equipment located at the WTS and landfill facilities, as identified in the as-built documents and Operations and Maintenance Manuals, will be made available to the successful Proponent for operation under the contract. City-owned mobile equipment will not be made available.
14	Is there a condition assessment of these equipment assets and is there a maintenance standard to which the Proponent must adhere to for each equipment piece?	The equipment being made available is new, and no condition assessment is available. The Proponent will be responsible for maintaining the equipment to ensure uninterrupted delivery of services and must follow the applicable Operations and Maintenance Manuals provided.
15	Please provide maintenance manuals for the equipment that is located in the WTS, as well as the fixed and mobile scales that are installed at the WTS.	Please refer to the O&M manuals provided in Addendum 4 document list link.
16	Please provide warranty information for the equipment that is located at the WTS.	Please refer to the O&M manuals provided in Addendum 4 document list link.
17	The RFP indicates that the proponent must conduct preventive and corrective maintenance of buildings, equipment, storage areas and utility systems. Please provide details on how this item should be included in the lump sum price. Is there a maintenance checklist, schedule, etc.?	Proponents are responsible for determining how to include preventive and corrective maintenance requirements within their lump sum pricing. Maintenance shall be carried out in accordance with the applicable Operations and Maintenance manuals, manufacturer recommendations, and the Proponent's proposed operating and maintenance plan.
18	Please provide a list of spare parts that must be kept in stock for each equipment that is located in the WTS.	Spare parts shall be maintained in accordance with the applicable Operations and Maintenance Manuals and manufacturer recommendations. The Proponent is responsible for keeping the necessary spare parts in stock to support uninterrupted service delivery and the ongoing operation of WTS equipment.
19	The RFP indicates that the proponent must replace equipment in the event of failure or end-of-life, as defined in the Agreement. I don't see this Agreement in the RFP documents. Could the City provide this information?	Please refer to reponse provided in question 14.
20	The RFP mentions that the proponent will be responsible for utilities such as heat, power, water, communications. Is the City able to provide an estimate cost for this, in order to include this in a lump sum price?	Please refer to the utility bills provided in Addendum 4 document list link.
21	Please provide as-built drawings of the new balefill, including details of leachate ponds.	Please refer to the as-built drawings provided in Addendum 4 document list link.
22	Are there any particular instructions on how the bales are to be covered and capped in the North 40 balefill?	Please refer to the O&M manuals provided in Addendum 4 document list link.
23	It is indicated in the RFP that the proponent must operate leachate ponds and monitor water quality in compliance with the Nunavut Water Board and other regulatory requirements. Please provide the details of the sampling that will be required and what shall be achieved as acceptable water quality.	Please refer to the Sampling and water quality requirements provided in Addendum 4 document list link.
24	Please provide as-built drawings of the WTS, including information on perimeter fencing, gages and mechanical systems that are to be maintained as part of this contract.	Please refer to the as-built drawings and O&M manuals provided in Addendum 4 document list link.
25	What is the procedure for replacement of City-owned equipment that becomes inoperable or unable to efficiently perform through no fault of the Proponent?	Please refer to reponse provided in question 14.
26	What is the expiry status of the Nunavut Water Board water license for the City solid waste assets?	The current Water Licence is under short-term renewal until December 2026. A renewal application has been submitted for a 20-year term, extending to 2046

27	Is there currently a closure plan for the West 40 landfill site? And will the Proponent be responsible for management of the closure plan and remediation of the W40 landfill site?	The West 40 landfill site is not included in this RFP.
28	May we receive a current copy of the NWB licence for the West 40 landfill Site?	The West 40 landfill site is not included in this RFP.
29	In the Scope of Work Category A-2, item G, it is mentioned that the proponent must submit required reporting and maintain accurate records for audit purposes. May we request more details on what reports will be required as part of this item?	Required reporting shall include volumes of material received, breakdown by waste type, equipment maintenance records, water sampling results, and any other reporting requirements identified in the Water Licence and applicable regulatory requirements, as amended or updated.
30	Are regulatory and legislative reports prepared by the Proponent to be submitted directly to the authority having jurisdiction (i.e. NWB, CIRNAC) or to the City?	Regulatory and legislative reports prepared by the Proponent shall be submitted to the City Administration
31	The pricing requested is for annual lump sum over the 5 year contract term with no mechanism for adjustment based on change in scope or additional service volume (i.e. waste volumes, population). What are the base amounts for the contract services - population, collection routes and collection containers, waste management?	Estimated population growth information and previous waste volume fluctuations have been provided in the Addendum 4 document list link. Proponents are to use this information to inform their pricing. Please also refer to the response to Question 34.
32	Insurance: The RFP does not provide coverage limits – either per incident or umbrella – for the insurance policies noted. What are the coverage limits for the required policies?	Please refer to the insurance coverage limits provided in Addendum 4 document list link.
33	Insurance: The RFP did not include a requirement for Environmental Impairment Liability insurance? Will the Commercial General Insurance Liability policy require an environmental impairment rider and if so, at what coverage limit amount?	Please refer to the insurance coverage limits provided in Addendum 4 document list link.
34	CPI adjustment greater than 5% - under what conditions will the City consider greater CPI adjustments for contract term renewals?	Where CPI exceeds 5%, the City may evaluate a request for an adjustment greater than 5% based on evidence provided by the proponent. Any such request would need to be supported by relevant documentation demonstrating the basis for the requested adjustment. The City's review would be subject to the terms of the final agreement, available budget, applicable approval requirements, and any other relevant considerations. Approval of any adjustment above 5% is not guaranteed and remains at the City's discretion.
35	Performance of facility and infrastructure maintenance for the WTS, North 40 landfill, West 40 landfill (while still operational), collection vehicles/storage and public access/drop-off areas at the WTS: does the City have a current maintenance program or checklists that the Proponent will be expected to follow?	Proponents are expected to propose their own maintenance program and checklists. The proposed program must align with the Operations and Maintenance Manuals provided by the City, applicable licences, permits, approvals, manufacturer requirements, and all regulatory obligations.
36	Are there any service contracts that the City has for waste management services (i.e. maintenance equipment) that the Proponent will be expected to honour and/or will the Proponent be able to take advantage of any bulk pricing that the City currently receives for related services, supplies and materials (i.e. fuel, aggregate)?	No existing service contracts or pricing arrangements will carry over to the successful Proponent. Proponents are responsible for including all required services and related costs in their proposal.
37	What requirements are there regarding hiring displaced employees (i.e. collection, W40 landfill)?	Any current City employee who wishes to remain employed with the City will be accommodated within City departments, subject to the City's internal processes, applicable collective agreements, operational needs, and available positions. If an employee chooses to pursue employment with the successful contractor, that decision would be at the employee's discretion and subject to the contractor's own hiring, operational, training, and safety requirements.
38	Will the Proponent have to recognize the union bargaining agent on the City employee's contract for any city employees that are hired?	The successful Proponent will be responsible for its own employment arrangements and obligations in accordance with applicable labour and employment legislation.

39	There does not appear to be an approved effluent release protocol for the release of balefill lagoon treated effluent in the current Iqaluit water license. When will this effluent release protocol be approved by the NWB?	Please refer to the Leachate Characterization Plan provided in Addendum 4 document list link.
40	Will the costs of any additional treatment system for the balefill lagoon effluent be covered by the City?	Any additional treatment system or related measures required to manage lagoon effluent shall be the responsibility of the Proponent
41	What will trigger the City to begin construction of the second balefill cell?	Construction of future cells at the North 40 Landfill will be scheduled before the previous cell reaches capacity to ensure sufficient cell space remains available for ongoing operations.
42	Maintenance of public roads – snow removal, gravel and grading and keeping open to transport - is the responsibility of the City. What are the City's policies regarding maintenance of public roads, clearing of obstructions, imposition of transport weight limits?	The City will maintain public roads. The road to the North 40 Landfill will be maintained as a Priority 2 road, with snow clearing generally completed within 48 to 72 hours. The Contractor must comply with any applicable posted or communicated transport weight limits, road restrictions, or access limitations. Maintenance of roads and operating areas within and around the landfill site will be the Contractor's responsibility.
43	What will the City's policy be regarding claims of delay by the Proponent regarding out-of-policy or otherwise inadvertent road closures that delay the delivery of waste management services?	The City will provide public notice of planned road closures where possible, except in emergencies. The Proponent is responsible for planning service delivery around approved closures, normal road restrictions, public notices, and operating conditions
44	Is there a City-sponsored public advisory/environmental committee regarding waste management services especially regarding the review of regulatory reports and receipt of public complaints?	There is currently no City-sponsored public advisory/environmental committee for waste management services. The Proponent will be the first point of contact for public complaints related to the services. Where required, complaints may also be directed to the Public Works Clerk.
45	If there is such a Committee, will the Proponent be invited to participate as a member?	There is currently no City-sponsored public advisory/environmental committee for waste management services.
46	Can the City provide more information regarding what specific assistance to the City is being requested under the Contract regarding public education and engagement (source separation, composting, responsible disposal) per residential collection services scope of work A4 e?	The Proponent will be expected to support public education and engagement for any changes to waste management services that affect the public. Proponent shall assist with communicating expectations for waste separation, preparation of materials, acceptable and non-acceptable items, and the type of containers to be used. This may also include supporting public messaging related to responsible disposal, source separation, collection changes, and other operational changes that impact residents.
47	Will the Proponent be expected to regularly present reports to City Council and/or its Committees?	The Proponent will be required to provide reports to City Administration. Reports may be presented to City Council by City Administration, as required, including for regulatory submissions or updates.
48	The City RFP has indicated an indefinite date in the month of November 2026 as commencement of operations. Given the time of award from mid-July to the start of operations sometime in November and a short delivery window from ordering to receipt for required equipment and supplies, will the City consider a phased implementation of waste services such as a partial operation of the WTS and balefill in tandem with operation of the existing W40 landfill? (i.e. continued disposal of some waste volumes at the W40 site and only partial disposal at N40)	Proponents may include a proposed implementation plan and phased approach as part of their submission. Any proposed phased implementation must clearly identify the operational approach, schedule, assumptions, impacts, and how service continuity will be maintained during the transition period.
49	With regards to Proponent financial capacity are there specific annual performance bonding amounts or banking letter of credit values being requested by the City to be posted by the Proponent?	The successful Proponent will be required to provide an irrevocable standby letter of credit equal to 25% of the annual contract value. The successful Proponent will also be required to provide a 50% Performance and Labour Payment Bond. The City shall have the right to draw on the security in the event of service default, abandonment, unpaid subcontractors that may disrupt service, environmental non-compliance, emergency replacement costs, or failure to properly demobilize. Evidence of annual renewal shall be provided at least 60 to 90 days prior to expiry.

50	With regards to collection services, are all collection services conducted on public roads or are there some customer pick-ups that require travel on private lands, driveways, etc.?	All collection services are conducted from public roads.
51	Please provide a list of all existing fixed equipment at the WTS, including manufacturer, model, installation year, and current operational status (e.g. balers, shredders, boilers, composting systems, conveyors, scales, leachate systems, etc.).	Please refer to the as-built drawings and O&M manuals provided in Addendum 4 document list link.
52	Please confirm which fixed assets are owned by the City and which assets, if any, are expected to be supplied by the Contractor.	Please refer to reponse provided in question 14.
53	Please clarify the intent of the requirement stating the Contractor must "replace equipment in the event of failure or end-of-life." Specifically: o Which equipment is subject to this requirement? o How will "end-of-life" be defined? o Will ownership of replacement equipment transfer to the City?	Please refer to reponse provided in question 14.
54	Please provide any available condition assessments, maintenance records, service history, or remaining useful life estimates for existing WTS and landfill equipment.	The WTS and landfill equipment is new. No condition assessments, maintenance records, service history, or remaining useful life estimates are available.
55	Please confirm whether the City currently owns any mobile equipment associated with WTS or landfill operations and whether any such equipment may be available for Contractor use or transfer	Please refer to reponse provided in question 14.
56	Please confirm the specifications and operational status of all fixed and mobile scales used for waste and cover material weighing.	The specification for the scale is provided in the as-built document and Operation and Maintenance Manuals.
57	Please provide historical annual tonnage data for the past five (5) years for: o mixed waste, o recyclables, o organics, o biomass, o special waste, o and any other relevant waste streams	Please refer to reponse provided in question 6.
58	Please provide monthly or seasonal volume fluctuations, if available	Please refer to reponse provided in question 6.
59	Please provide historical bale production volumes, average bale weights, and estimated annual bale counts.	The baler has not been used, and no historical bale production volumes, average bale weights, or annual bale count data are available.
60	Please provide current and projected diversion rates and recycling volumes.	Current and projected diversion rates and recycling volumes are not available.
61	Please provide any available operational performance reports or current operating KPIs for the WTS and landfill operations.	The WTS and landfill operations are not currently operational, and no operational performance reports or current KPIs are available.
62	Please provide the current staffing structure associated with WTS and landfill operations, including approximate staffing levels and shift schedules	The WTS and North 40 Landfill are not currently operational. The current West 40 Landfill operation has approximately six staff. The site operates from 8:00 AM to 5:00 PM, Tuesday to Saturday.
63	Please confirm whether existing City staff may transition to the successful Contractor.	Any current City employee who wishes to remain employed with the City will be accommodated within City departments, subject to the City's internal processes, applicable collective agreements, operational needs, and available positions. If an employee chooses to pursue employment with the successful contractor, that decision would be at the employee's discretion and subject to the contractor's own hiring, operational, training, and safety requirements.
64	Please clarify the City's expectations regarding minimum onsite staffing levels and operational hours.	Minimum onsite staffing levels and operational hours are to be proposed by the Proponent based on their operational approach, while ensuring all service, safety, regulatory, and contract requirements are met.
65	Please clarify whether the scope of work includes only operational transition activities from West 40 to North 40, or whether full engineered closure and/or reclamation of West 40 is included	The scope does not include the full closure or reclamation of West 40.

66	If closure activities are included, please provide: • closure design documents, • closure scope details, • environmental obligations, • and post-closure monitoring requirements.	The scope does not include the full closure or reclamation of West 40
67	Please clarify what operational responsibilities will remain at West 40 after transition to North 40	The scope does not include the full closure or reclamation of West 40.
68	Please provide details regarding: • landfill cell design, • liner systems, • leachate systems, • and current operational status of North 40.	The details are provided in the as-built documents and Operations and Maintenance Manuals.
69	Please provide anticipated annual cover material requirements and identify whether cover material sources are currently established.	There are no current annual cover material requirements available, as the system is new. Details regarding cover material requirements can be found in the Operations and Maintenance Manual.
70	Please provide any available environmental permits, water licenses, monitoring requirements, and historical compliance reports associated with North 40 and West 40.	Information regarding the North 40 Landfill is provided in the Addendum 4 document list link.
71	Please clarify which utilities and operating costs will remain the responsibility of the City versus the Contractor, including: • power, • heating fuel, • communications, • water, • scale operations; • and road maintenance.	All utilities and operating costs required for the facilities and services shall be the responsibility of the Contractor. The City will remain responsible for public road maintenance outside of the facility sites.
72	Please confirm whether backup power systems currently exist at the WTS and landfill facilities.	Backup power is available at the Waste Transfer Station. There is no backup power system at the North 40 Landfill.
73	Please provide current route information, service frequencies, number of collection points, and current fleet inventory associated with residential and ICI collection services	The weekly collection routes can be found in Addendum 4 document list link. The current fleet includes two 21-yard rear-loading compacting trucks and two 9-yard trucks. The City currently operates one 21-yard truck for commercial pickups and larger multiplex units, while the two 9-yard trucks are primarily used for residential collection.
74	Please provide any available information regarding current collection staffing levels and operational expectations for A3/A4.	The City currently operates two residential collection trucks and one commercial collection truck, with a combined staffing level of approximately six staff. Operational expectations for A3/A4 are as described in the RFP scope of work.
75	Please confirm whether proponents may identify assumptions and exclusions within their financial submission.	The City will consider assumptions and exclusions identified by Proponents. All assumptions and exclusions must be clearly stated.
76	Please confirm whether any additional information packages, technical drawings, site plans, or operational manuals may be made available to proponents	Addendum 4 document list link
77	Please confirm whether proponents submitting only A1, A2, and A5 will be evaluated independently from proponents submitting the full scope including A3 and A4.	All Proponents are required to submit proposals in accordance with the scope as written in the RFP.
78	Please confirm whether the City has established internal budget estimates for the Services and whether proponents should assume any specific staffing or service level models.	Proponents are responsible for developing their own staffing, service level, and operating models based on the requirements of the RFP and their proposed approach to delivering the Services.
79	What are the historical and projected waste volumes by stream?	Please refer to response provided in question 11.
80	What assets are provided by the City versus required from the contractor?	Please refer to response provided in question 13.
81	What closure and post-closure liabilities are being transferred for West 40?	The West 40 landfill site is not included in this RFP.

82	Which utility and operating costs are contractor responsibilities?	All utility and operating costs required to operate, maintain, and deliver the services under the contract shall be the responsibility of the Contractor
83	How will material changes in volumes, regulations, or Arctic operating costs be handled under the fixed-fee pricing model	All Proponents are required to submit proposals in accordance with the scope as written in the RFP.
84	The RFP identifies an anticipated commencement of obligations in November 2026. Is the City willing to consider alternative commencement dates where a Proponent can demonstrate that a revised mobilization schedule would reduce transition risk, improve operational readiness, or enhance overall value? If so, should Proponents address any proposed alternate implementation schedule within their technical submission	Please refer to reponse provided in question 48.