



**EXPRESSION OF INTEREST  
FOR THE PROVISION OF**

**ASSET RETIREMENT OBLIGATION REVIEW**

**Issued: February 02, 2026**

**DUE: February 20, 2026 @ 3:00pm (EST)**

**2026-EOI-004**



## 1. Purpose of this Expression of Interest

The City of Iqaluit is issuing this **Expression of Interest (EOI)** to identify and assess the interest, availability, qualifications, and general capabilities of suppliers who may be interested in providing **services** related to:

- A review of the City's compliance with Public Sector Accounting Standard PS 3208 – *Asset Retirement Obligations*; and
- A review and validation of the City's current Asset Retirement Obligation (ARO) estimates.

This EOI is intended solely to inform the City's procurement planning and **does not constitute a commitment** by the City to issue a subsequent competitive procurement or to procure any goods or services.

## 2. PROCUREMENT CONTEXT

### Legislative and Policy Framework

This EOI is issued in accordance with:

- Cities, Towns and Villages Act (Nunavut)
- City of Iqaluit Procurement By-law No. 1014
- Applicable City policies, procedures, and Codes of Conduct

### Non-Binding Nature of EOI

This EOI is not a Call for Bids and will not result in the award of a contract. Submissions received in response to this EOI will not create any contractual or legal obligations between the City and any respondent.

The City may, but is not obligated to:

- Issue a Request for Proposals (RFP), Request for Quotations (RFQ), or other competitive procurement
- Use information obtained through this EOI to develop procurement documents
- Modify its procurement strategy based on responses received

## 3. SCOPE OF INTEREST

Respondents are invited to express interest in providing professional advisory services that may include, but are not limited to:

- Reviewing the City's application of PS 3208 – *Asset Retirement Obligations*, including policies, assumptions, and methodologies;
- Assessing the reasonableness and completeness of the City's existing ARO estimates;
- Reviewing underlying asset inventories, assumptions, and estimation approaches used to develop ARO liabilities;
- Identifying gaps, risks, or areas for improvement in the City's current ARO framework; and
- Providing high-level observations or recommendations to support ongoing compliance

with PS 3208.

Detailed specifications, deliverables, and timelines are intentionally not provided at this stage.

## 4. INFORMATION REQUESTED FROM RESPONDENTS

Respondents should provide concise, high-level information addressing the following areas.

### **Company Profile**

- Legal name and business address
- Years in operation
- Primary contact information
- Business license(s) or professional credentials, where applicable

### **Relevant Experience and Capabilities**

- Description of experience related to PS 3208, asset retirement obligations, environmental liabilities, or similar public-sector accounting standards;
- Summary of comparable municipal, territorial, or public-sector engagements;
- Experience providing advisory or assurance-related services to governments or public entities; and
- Experience working in Northern, remote, or Indigenous community contexts, if applicable.

### **Capacity and Availability**

- General capacity to undertake work of this nature within anticipated timelines;
- Availability of key personnel; and
- Geographic presence or demonstrated ability to service the City of Iqaluit, including remote service delivery.

### **Value-Added Considerations**

- Approach to quality assurance, risk management, or technical review;
- Experience supporting practical, scalable implementation of accounting standards;
- Commitment to supporting local, Inuit, or Nunavut-based businesses, where applicable; and
- Environmental sustainability or social responsibility considerations.

### **Optional Information**

- General observations on market conditions or emerging practices related to PS 3208;
- Suggestions regarding potential procurement approaches or engagement structures; and
- Any constraints, assumptions, or risks the City should be aware of when planning future procurement.

## 5. SUBMISSION INSTRUCTIONS

### **Submission Format**

- Electronic submission preferred (PDF format)
- Maximum length: 10 pages, excluding appendices



## **Submission Deadline**

Submissions must be received no later than: **15:00 EST February 20, 2026**  
Late submissions may not be considered.

## **Submission Address**

Submissions shall be delivered electronically to:

Jim Jones  
City of Iqaluit  
[J.Jones@iqaluit.ca](mailto:J.Jones@iqaluit.ca)

## **6. EVALUATION AND USE OF RESPONSES**

### **Review Process**

EOI responses will be reviewed by City Administration for the purpose of:

- Understanding supplier interest and market capacity
- Informing future procurement strategy and documentation
- Identifying potential qualified suppliers for a future competitive process

### **No Ranking or Scoring**

Responses will not be formally scored or ranked, and the City is under no obligation to provide feedback to respondents.

## **7. CITY RIGHTS AND RESERVATIONS**

The City reserves the right to:

- Amend, cancel, or reissue this EOI at any time
- Request clarification or additional information from any respondent
- Accept or reject any or all EOI responses
- Use or not use information provided in responses at its sole discretion

## **8. CONFLICT OF INTEREST AND CONDUCT**

Respondents must disclose any actual or potential conflicts of interest. All respondents are expected to conduct themselves in accordance with ethical business practices. City staff and Council members involved in this EOI are bound by applicable Codes of Conduct and conflict-of-interest requirements.

## **9. CONFIDENTIALITY**

Information submitted in response to this EOI will be treated in accordance with applicable access-to-information and privacy legislation. Respondents should clearly identify any proprietary or confidential information.



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## 10. CONTACT FOR INQUIRIES

All inquiries regarding this EOI must be directed to:

Jim Jones, Procurement Agent  
City of Iqaluit  
[j.jones@iqaluit.ca](mailto:j.jones@iqaluit.ca)

No other City employee or Council member is authorized to discuss this EOI.