



**EXPRESSION OF INTEREST  
FOR THE PROVISION OF**

**LOGISTICAL SERVICES**

**Issued: February 02, 2026**

**DUE: February 20, 2026 @ 3:00pm (EST)**

**2026-EOI-003**

## 1. Purpose of this Expression of Interest

The City of Iqaluit is issuing this **Expression of Interest (EOI)** to identify and assess the interest, availability, qualifications, and general capabilities of suppliers who may be interested in providing **Logistical Services** related to:

**Receiving and inspecting ordered goods and deliverables, storing them, crating or preparing them for shipping, booking space on the sealift vessels, delivering them to the port or to the airport for delivery to Iqaluit.**

This EOI is intended solely to inform the City's procurement planning and **does not constitute a commitment** by the City to issue a subsequent competitive procurement or to procure any goods or services.

## 2. PROCUREMENT CONTEXT

### **Legislative and Policy Framework**

This EOI is issued in accordance with:

- Cities, Towns and Villages Act (Nunavut)
- City of Iqaluit Procurement By-law No. 1014
- Applicable City policies, procedures, and Codes of Conduct

### **Non-Binding Nature of EOI**

This EOI is not a Call for Bids and will not result in the award of a contract. Submissions received in response to this EOI will not create any contractual or legal obligations between the City and any respondent.

The City may, but is not obligated to:

- Issue a Request for Proposals (RFP), Request for Quotations (RFQ), or other competitive procurement
- Use information obtained through this EOI to develop procurement documents
- Modify its procurement strategy based on responses received

## 3. SCOPE OF INTEREST

Respondents are invited to express interest in providing **Logistical Services** that may include, but are not limited to:

- General description of services
- Relevant advisory, professional, technical, or operational capabilities
- Experience with municipal, territorial, or public-sector clients

Detailed plan specifications are intentionally not provided at this stage.

#### 4. INFORMATION REQUESTED FROM RESPONDENTS

Respondents should provide concise, high-level information addressing the following areas.

##### **Company Profile**

- Legal name and business address
- Years in operation
- Primary contact information
- Applicable licenses and regulatory approvals

##### **Relevant Experience and Capabilities**

- Description of experience relevant to the subject matter of this EOI
- Summary of comparable projects or engagements
- Experience working with Northern, remote, or Indigenous communities (if applicable)

##### **Capacity and Availability**

- General capacity to deliver services or goods within anticipated timelines
- Geographic presence or ability to service Iqaluit or related locations (e.g., Ottawa)

##### **Value-Added Considerations**

- Approach to innovation, efficiency, or risk management
- Support for local, Inuit, or Nunavut-based businesses (if applicable)

##### **Optional Information**

- General comments on market conditions
- Recommendations on procurement approaches or contract structures
- Any constraints or risks the City should be aware of

#### 5. SUBMISSION INSTRUCTIONS

##### **Submission Format**

- Electronic submission preferred (PDF format)
- Maximum length: 10 pages, excluding appendices

##### **Submission Deadline**

Submissions must be received no later than: **15:00 EST February 20, 2026**  
Late submissions may not be considered.

##### **Submission Address**

Submissions shall be delivered electronically to:

Jim Jones  
City of Iqaluit  
[J.Jones@iqaluit.ca](mailto:J.Jones@iqaluit.ca)

## 6. EVALUATION AND USE OF RESPONSES

### **Review Process**

EOI responses will be reviewed by City Administration for the purpose of:

- Understanding supplier interest and market capacity
- Informing future procurement strategy and documentation
- Identifying potential qualified suppliers for a future competitive process

### **No Ranking or Scoring**

Responses will not be formally scored or ranked, and the City is under no obligation to provide feedback to respondents.

## 7. CITY RIGHTS AND RESERVATIONS

The City reserves the right to:

- Amend, cancel, or reissue this EOI at any time
- Request clarification or additional information from any respondent
- Accept or reject any or all EOI responses
- Use or not use information provided in responses at its sole discretion

## 8. CONFLICT OF INTEREST AND CONDUCT

Respondents must disclose any actual or potential conflicts of interest. All respondents are expected to conduct themselves in accordance with ethical business practices.

City staff and Council members involved in this EOI are bound by applicable Codes of Conduct and conflict-of-interest requirements.

## 9. CONFIDENTIALITY

Information submitted in response to this EOI will be treated in accordance with applicable access-to-information and privacy legislation. Respondents should clearly identify any proprietary or confidential information.

## 10. CONTACT FOR INQUIRIES

All inquiries regarding this EOI must be directed to:

Jim Jones, Procurement Agent  
City of Iqaluit  
[j.jones@iqaluit.ca](mailto:j.jones@iqaluit.ca)

No other City employee or Council member is authorized to discuss this EOI.