

Project:	2022-RFP-032 Engineering Support Services		
Addendum No.:	03	No. of Pages	2
Date:	May 13, 2022	Doc. No:	

The following change(s) in the proposal Documents are effective immediately.
This Addendum forms part of the Contract Documents.

ITEM	DESCRIPTION	ACTION
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Question 1.1:

Would an Engineer in Training (E.I.T.) who has had direct experience working with the City of Iqaluit be considered? This is assuming they can attain their full licence within roughly a 6-month period after the contract award. Or would an E.I.T. not meet the minimum requirements for this RFP assuming their value-add are strong and beneficial for the city?

Response 1.1:

No, an EIT will not be considered.

Question 1.2:

Can two (or more) Engineers be considered on a rotation basis?

Response 1.2:

No, multiple Engineers on rotational basis will not be considered

Question 1.3:

The RFP section 2.2 indicates the deadline for submitting inquiries as May 31, 2022, however, the closing date is also on May 31, 2022, and the table on page 11 indicates the Inquiry deadline is on May 20, 2022. Can we assume May 20, 2022, is the last day for inquiries?

Response 1.3:

Yes, May 20 is the last date for inquiries.

Question 1.4:

Paragraph 3.3 indicates a 1-page maximum for a written description of the proposed candidate. Is this one page inclusive of all technical submission details in the table on page 11? In other words, must we fit items 1-5 of the table on page 11 within 1 page? If not, can you describe in more detail what the page limit is for each requirement of the technical submission?

Response 1.4:

Section 3.3 requires that Project Approach be described within one page. Other sections of technical submission can be prepared separately. There is no page limit for other sections of the technical submission.

Question 1.5:

The table on page 11 gives scoring weight to each of the listed categories but does not indicate how each section will be graded. Can there be more guidelines on how weight will be distributed during the evaluation? For example, 'Availability of Proposed Candidate' is 10 points. How will those 10 points be broken down during the evaluation?

Response 1.5:

No further break-up of points can be provided.

Question 1.6:

Section 3.6 speaks to Inuit content. How would you like to see this section highlighted in the proposal? Would it be submitted independently, or would it be information included within the technical package?

Response 1.6:

This information could be included as a separate section of the Technical Proposal

Question 1.7:

Would the estimated cost for flights be an average cost of a single two-way ticket (OTT-YFB-OTT)? or does it need to be the total estimated cost of flights over the 2-year period? If it is for the cost over the two years, are we estimating based on an assumed minimum number of flights within the minimum 12 weeks the Engineer will need to reside at the City of Iqaluit?

Response 1.7:

It needs to be total estimated cost of flights over the 2-year period based on assumed minimum number of flights required for the 12-week residency in City of Iqaluit.

Question 1.8:

What costs should be considered for disbursements? Will the engineer be provided with lodging? Food? Local Transportation? Equipment? etc.

Response 1.8:

No, the Engineer will not be provided with lodging, food, local transportation or equipment. Refer to sections 3.5 and 5.2.2 for guidance

Question 1.9:

Do we need to register through any specific platform to be considered for this RFP?

Response 1.9:

Bids are accepted electronically via MERX

Date: May 13, 2022

Distribution: All Bidders

File