



City of Iqaluit
1085 Mivvik Street
P.O. Box 460
Iqaluit, Nunavut
X0A 0H0

Public Service Announcement

Job in Focus – Human Resources Specialist

June 27, 2023 – Iqaluit, Nunavut

The City of Iqaluit would like to draw your attention to an exciting opportunity for a qualified applicant. We are currently recruiting a Human Resources Specialist.

The City of Iqaluit embraces the intent and spirit of the Nunavut Land Claims Agreement. Priority will be given to Nunavut Inuit; candidates must clearly identify their eligibility in order to receive consideration under this agreement.

This position will specialize in Inuit recruitment, so the City has a strong preference to hire a Nunavut Inuk for the position.

The successful applicant for this position will perform a range of HR generalist duties supporting our City staff and day-to-day HR operations. The functional areas of responsibility consist of recruitment and on boarding; policies and procedures; labour/employee relations; regulatory compliance; general HR administration; and the implementation of various HR programs and services.

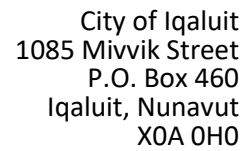
The Human Resources Specialist is expected to provide resolutions and consulting and the above areas in order to maximize the effectiveness and performance of the City's staff while supporting the delivery of City services to the people of Iqaluit.

Required experience includes a university or College degree with a major in Human Resources or a Labour Relations Business Degree combined with a professional designation (CHRP, CHRL and/or CHRE) or professional certification in progress.

Minimum 3 years direct work experience in HR required. Professional work experience in a government or municipal setting and/or work experience in a unionized environment. Strong proficiency in MS Word, Excel, PowerPoint and e-mail are key skills.

Assets include the ability to speak Inuktitut, an understanding of the local culture and experience living and working in a Northern community, and a valid driver's license.

Media releases are available in Inuktitut, English and French at www.iqaluit.ca
Les communiqués de presse sont disponibles en inuktitut, en anglais et en français au www.iqaluit.ca



<https://city.applytojob.com/apply/3fwxYM7rFy/Human-Resources-Specialist?source=Our%20Career%20Page%20Widget>

##

Kent Driscoll Communications and Customer Service Manager 867-979-5607
k.driscoll@iqaluit.ca