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X0A 0H0
ᐅᖃᓚᐅᑎᖓ (867) 979-5600
ᓱᑲᑦᑐᒃᑯᑦ (867) 979-5922

City of Iqaluit
Box 460
Iqaluit, Nunavut
X0A 0H0
Phone (867) 979-5600
Fax (867) 979-5922

Ville d'Iqaluit
C.P. 460
Iqaluit, Nunavut
X0A 0H0
Tél. (867) 979-5600
Télécop. (867) 979-5922

www.iqaluit.nu.ca
hr@city.iqaluit.nu.ca

Internal/External EMPLOYMENT OPPORTUNITY
Wellness Coordinator

Under the direction of the Senior Director of Corporate Services, this position is responsible for guiding the municipality's support of social development based on Council's direction. The incumbent will be responsible for managing and administering various funding programs including but not limited to the Homelessness Partnering Strategy and the Government of Nunavut's Wellness Programs. The position also provides administrative support to the Niksiit Committee as well as manages and coordinates projects initiated by the City of Iqaluit through its committee of council. The ideal candidate will possess the following:

- Degree or diploma in Health Promotion, Human Services or related field
- Financial Reporting experience
- Proposal writing experience
- Excellent written and communication skills
- Project Management experience
- Experience with Municipal Councils

The successful candidate must possess good interpersonal skills and the ability to work with minimal supervision as well as under tight deadlines. The ability to communicate in English and Inuktitut or French is a definite asset.
Equivalencies that include a combination of education, knowledge, skills and abilities to formal education and previous experience will be considered.

The annual salary for this position is $58,807.11 plus an annual settlement allowance of $20,907.43 and an excellent benefits package.

Closing Date: 11:00P.M. EST on January 27, 2017

Please submit your resume to:

Reference # 2017-05
Human Resources
P.O. Box 460
City of Iqaluit, X0A 0H0
hr@city.iqaluit.nu.ca
Fax (867) 979-5210

Only those invited for an interview will be contacted.

As per Article 23 of the Nunavut Land Claims Agreement, priority will be given to Nunavut Land Claim Beneficiaries who meet the criteria.

Posted: January 13, 2017