



Employment Opportunity Project Officer

Under the direction of the Manager of Engineering Services the incumbent is responsible to coordinate all Capital and O & M projects being undertaken on the City's behalf. Administer the permitting processes for utility connections, any work within City rights-of-way affecting City infrastructure, and complete all regulatory reporting as required under the City's Water Licence. This will be accomplished by liaison with consultants, contractors, City staff and others. The incumbent will supervise the implementation of projects to ensure construction is completed on schedule, within budget, and in accordance with approved plans and specifications.

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City of Iqaluit

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admin@city.iqaluit.nu.ca

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Required Qualifications:

- University or Technical School degree or diploma in Civil Engineering or Civil Engineering Technology;
- Comprehensive knowledge of Engineering and construction;
- 5 years or more Project Management experience as well as managing several projects at one time;
- 5 years or more experience with Microsoft Office suite including Excel, outlook, at a proficient level;
- Strong analytical and problem solving skills;
- Strong time management and organizational skills;
- Excellent written and oral communication skills
- Previous work experience in a municipal setting is an asset;

Compensation for this position will be dependent on qualifications and experience. In addition, the City of Iqaluit also provides an excellent benefits package.

Please provide copies of your current credentials and any certifications you possess with your application.

CLOSING DATE: Open until filled

Please submit your resume to:

Reference # 05-1006

Human Resources

P.O. Box 460

Iqaluit, Nunavut X0A 0H0

hr@city.iqaluit.nu.ca

Fax (867) 979 5210

Only those invited for an interview will be contacted.

As per Article 23 of the Nunavut Land Claims Agreement, priority will be given to Nunavut Land Claim Beneficiaries who meet the criteria.